

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

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DR. STEVEN KOLDEN, SUPERINTENDENT

## FINANCIAL AFFAIRS COMMITTEE MEETING

MONDAY, MAY 19, 2014  
7:00 PM  
COLBY DISTRICT EDUCATION CENTER

OPEN MEETING

### AGENDA

- 1) Review Invoices & Receipts

Committee Members Include: Donna Krueger, Chair  
Deb Koncel  
Seth Pinter

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

STEVEN KOLDEN, SUPERINTENDENT

## REGULAR SCHOOL BOARD MEETING

Monday, May 19, 2014 – 7:30 PM

Colby District Education Center

### MEETING NORMS

- *The Board President will actively monitor our interactions.*
- *We will actively listen and not interrupt others.*

### AGENDA:

1. CALL TO ORDER / ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. NOTICE OF POSTING
4. PUBLIC PARTICIPATION
5. BOARD COMMENDATIONS
  - 5.01 Student Board Representative Recognition
6. INFORMATION ITEMS:
  - 6.01 Correspondence (If Any)
  - 6.02 Student Representative's Report
  - 6.03 Superintendent's Report – Steve Kolden [WASDA Report; Rural Schools Task Force; KEEP Newsletter]
  - 6.04 Strategic Planning Progress Monitoring
7. CONSENT AGENDA
  - 7.01 Minutes from the April 28, 2014 Special and Regular Board Meetings
  - 7.02 Approve Board Member Attendance at Meetings Other Than Regular, Special or Committee Meetings
    - 7.02-1 Colby School District Celebration of Service – June 6, 2014
    - 7.02-2 Others (If Any)
  - 7.03 Approve Board Member Expenses for Travel Outside the District
    - 7.03-1 Colby School District Celebration of Service – June 6, 2014
    - 7.03-2 Others (If Any)
  - 7.04 Staff Resignations/Retirements/Leave Requests
    - 7.04-1 Maureen Baumgartner, Colby High School Cook
    - 7.04-2 Mary Klimpke, Colby High School Media Assistant
  - 7.05 Personnel – Transfers / New Hires
    - 7.05-1 Jessica Pipkorn, Speech & Language Pathologist
    - 7.05-2 Gloria Josephson, .34 FTE Occupational Therapist
    - 7.05-3 Rose Kulas, Colby High School Cook
8. REGULAR BUSINESS – CONSIDERATION OF:
  - 8.01 Agenda Items Moved From Consent Agenda
  - 8.02 Recommendation of Finance Committee
9. DISCUSSION INFORMATION
  - 9.01 Consideration of Reports of Board Members' Attendance at Seminars and Workshops
  - 9.02 2013-14 Budget Update
  - 9.03 2014-15 Budget Update

- 9.04 Consideration of Board Finance Worksession
- 9.05 Student Accident Insurance
- 9.06 2014 Summer School
- 9.07 Technology Integration Plan for Chromebooks
- 9.08 Administrative Procedure for Chromebook Adoption

10. ACTION INFORMATION

- 10.01 Accept An Anonymous Donation of \$20,873.45 Specifically for Chromebook 1:1 Implementation in the Fall of 2014 for the 7th Grade
- 10.02 Adopt Technology Fee of \$20.00 per Student for the 2014-15 7<sup>th</sup> Grade Class
- 10.03 Approve English Language Art Curriculum
- 10.04 Approve Staffing Plan for 2014-15
- 10.05 Approve 1.78% Salary Pool Increase for Support Staff for 2014-15
- 10.06 Approve 1.78% Salary Pool Increase for Executive Support and Administrative Staff for 2014-15
- 10.07 Approve \$75.00 per Meeting Stipend for Board Recording Secretary Effective July 1, 2013

11. CONVENE TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) FOR THE PURPOSES OF:

- c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

The Board will consider:

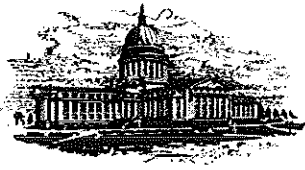
- 11.01 Agenda Items Moved From Consent Agenda
- 11.02 Superintendent Performance
- 11.03 Reconvene in Open Session

12. THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY UPON COMPLETING THE CLOSED SESSION TO TAKE ACTION, IF NECESSARY, ON SELECTED MATTERS DISCUSSED IN CLOSED SESSION.

13. IDENTIFY ITEMS FOR NEXT AGENDA

- 13.01 Schedule Meetings:
  - 13.01-1 Policy and Curriculum Committee Meeting – May 21, 2014 @ 7 PM
  - 13.01-2 Financial Affairs Committee Meeting – June 16, 2014 @ 7:00 PM
  - 13.01-3 Regular Board of Education Meeting – June 16, 2014 @ 7:30 PM
  - 13.01-4 Facilities and Transportation Committee Meeting – ?
  - 13.01-5 Personnel Committee Meeting – ?
  - 13.01-6 Board Budget Worksession - ?

14. ADJOURNMENT



**Wisconsin State Assembly**  
**P.O. BOX 8952 MADISON, WI 53708**

TO: SPEAKER ROBIN VOS

FROM: Members of the Assembly Speaker's Task Force on Rural Schools

RE: Final Report of the Speaker's Task Force on Rural Schools

DATE: May 5, 2014

This report contains the recommendations of the Speaker's Task Force on Rural Schools you established on September 12, 2013. The Task Force was charged with:

- Creating partnerships among school districts.
- Exploring new avenues to share innovations, efficiencies and best-practices.
- Addressing future transportation needs.
- Mapping out strategies for long-term financial stability.
- Developing tactics for handling declining enrollment.
- Maximizing opportunities to incorporate advanced technology.

The report contains a brief description of hearings and meetings held throughout the state by the Task Force and explains the recommendations that arose from testimony and discussion at these hearings. A list of Task Force members appears as Appendix 1 to the report.

**TASK FORCE HEARINGS**

The Task Force held six public hearings to receive testimony and tour rural school facilities, held one informational hearing in Madison to receive testimony and conduct Task Force member discussion, and held one committee meeting to confer with the State Superintendent's Advisory Council on Rural Schools, Libraries, and Communities. The hearings and meetings of the Task Force were held on the following dates and in the following locations:

- **October 23, 2013, Eagle River and Rhinelander.** The task force held a school tour at Northland Pines High School in Eagle River and held a school tour and public hearing at Rhinelander High School in Rhinelander.
- **November 6, 2013, Mauston and Elroy.** The task force held a school tour at Mauston High School in Mauston and held a school tour and public hearing at Royall High School in Elroy.
- **December 17, 2013, Madison.** The task force held an informational hearing and task force discussion at the Capitol in Madison.
- **January 8, 2014, Elcho and Antigo.** The task force held a school tour at Elcho High School in Elcho and held a school tour and public hearing at Antigo High School in Antigo.
- **January 23, 2014, Madison.** The task force held an informal meeting with the State Superintendent's Advisory Council on Rural Schools, Libraries, and Communities at the Capitol in Madison.
- **January 28, 2014, Alma and Pepin.** The task force held a school tour at the Alma School District building in Alma and held a school tour and public hearing at the Pepin School District building in Pepin.
- **February 26, 2014, Benton and Cuba City.** The task force held a school tour at the Benton School District building in Benton and a school tour and public hearing at the Cuba City High School.

## **TASK FORCE RECOMMENDATIONS**

### **Whole Grade Sharing**

#### **Background**

Wisconsin law generally requires school districts to offer classes for all grade levels. Specifically, the statutes require that all territory in the state be included in a school district operating elementary school grades and a school district operating high school grades. [s. 117.05 (5) (a), Stats.] It also provides that if a school district fails to operate sufficient classes at each grade level for two successive years, then the school board must attach the school district territory to a different school district that does offer such classes. [s. 117.30 (1) (a), Stats.]

The Task Force heard testimony recommending that the Legislature explicitly authorize school districts to share certain grade levels. Authorization for whole grade sharing would allow two school districts to, for example, maintain their own separate elementary schools but have a combined middle school located in one district and a combined high school located in

the other. Whole grade sharing would be optional and would be an alternative to consolidation that may help schools achieve efficiencies at the secondary level.

**Recommendation: Allow School Districts to Share Certain Grades Without Consolidating**

The chairman of the Task Force recommends that the Legislature authorize school districts to share grade levels as an alternative to consolidation. Such whole grade sharing should be governed by a contract between the two school districts that covers items such as sharing of costs, staffing, transportation, and related issues.

**Broadband Internet Access**

**Background**

The Task Force heard testimony that high-speed internet is not available at the homes of many rural students. This lack of access limits the ability of students to work on school-related assignments at home. The Task Force also received testimony urging the Legislature to create incentives to encourage Internet providers to extend service to rural areas of the state.

**Recommendation: Encourage Internet Providers to Extend High-Speed Internet Access Throughout Wisconsin**

The chairman of the Task Force recommends that the Legislature explore incentives to encourage Internet providers to extend service to rural areas that do not have current access to high-speed Internet. The Task Force recommends that the Legislature particularly focus on incentives to encourage public-private partnerships.

**Flexibility in Teacher Licensure**

**Background**

Wisconsin law requires that every teacher, administrator, and professional staff member in a school district must hold a certificate, license, or permit to teach issued by the Department of Public Instruction (DPI). [s. 121.02 (a), Stats.] Wisconsin law does provide alternative routes that enable individuals to obtain a license without completing a traditional education program recognized by DPI. For example, an individual with three years of teaching industry experience outside of Wisconsin may receive a license based on equivalency. The Task Force heard testimony suggesting the Legislature provide for additional flexibility in teacher licenses.

**Recommendation: Allow Flexibility in Teacher Licensing**

The chairman of the Task Force recommends that the Legislature pursue flexibility in teacher licensing to allow individuals who have extensive experience or competency in a subject area to receive a license without obtaining a traditional education degree. The Task

Force recommends that such flexibility be especially concentrated in areas of shortage, such as technical and other vocational or business education.

## TEACH II Grant Program

### **Background**

In 1997, the Legislature and Governor Thompson created a board called Technology for Education Achievement in Wisconsin (TEACH) to help schools expand and upgrade educational technology and to train teachers in the use of this technology. The board was an independent agency attached to the Department of Administration that provided block grants to schools for technology, wired schools for high-speed Internet connection and full-motion video networks, and provided technical assistance and professional development.

The TEACH Board primarily spent money on the following four aid programs: (1) the Educational Technology Grant Program, which provided grants to school districts for educational technology expenditures other than salaries; (2) the Educational Technology Infrastructure Financial Assistance Program, which provided grants and loans to school districts and libraries to upgrade wiring and install network cables; (3) the Educational Technology Training and Technical Assistance Grants Program, which funded technology-based professional development for teachers and librarians; and (4) the Educational Telecommunications Access Program, which provided high-speed Internet connections to schools, libraries, and other educational agencies and funded a statewide full-motion video network for distance education. The TEACH programs have largely ceased to exist. The only program that remains provides subsidized telecommunications access (e.g., data lines and video links) to schools, libraries, and educational institutions.

The Task Force heard testimony recommending creation of a "TEACH II" program modeled after the original program, with some components specifically directed to rural school districts.

### **Recommendation: Create a New Version of the TEACH Program ("TEACH II")**

The chairman of the Task Force recommends that the Legislature enact legislation that establishes a new TEACH II grant program that incorporates the following elements:

1. Statewide broadband access. This aspect of the program would increase affordable high speed Internet access to schools, communities, and homes through public/private partnerships. It would expand the existing TEACH program providing subsidized telecommunications access to provide broadband circuits to **all** school buildings in a district, rather than to just one building as under the current program.
2. Block grants to rural districts. Rural school districts would receive grants for technology-based purposes, such as upgrading networks, purchasing hardware and devices, operating distance education networks, and paying for access to online

course content. Grants would be given to rural districts based on enrollment, sparsity, and poverty.

3. State-led digital learning program. Provide state funding for a digital learning program of online and blended learning services for public, charter, and private schools. This type of state-led program would allow individual school districts to provide their students with access to digital courses (e.g., Advanced Placement courses and world languages) and would help rural districts share licensed teachers through virtual classrooms.
4. Professional development. Provide statewide professional development related to digital learning resources and classroom management to all districts through a statewide delivery model.

### **Revenue Limits -- Exempt One-Time Technology Costs**

#### **Background**

Revenue limits cap the amount of funding a school district may raise per student from state aid and local property taxes. As a result, a district has limited funds from which to pay for facilities, materials, personnel, and other items that a school district is required to provide for its students. Most of a school district's expenses fall "within" the revenue limits, meaning that the district cannot raise extra money by increasing the property tax levy to pay for these expenses. However, a limited number of expenses are "outside" the revenue limits. When an expense falls "outside" the revenue limits, the school district can raise additional funds to pay for the expense by increasing the property tax levy without going to referendum.

The Task Force heard testimony recommending that the Legislature exempt certain costs for purchasing technology from revenue limits. Placing these expenses "outside" of revenue limits would mean that schools could raise additional funds for purchasing technology without having to obtain approval from voters in a referendum. School districts would also have more money to spend on facilities, materials, personnel, and other items that are still "within" the revenue limits.

#### **Recommendation: Exempt One-Time Technology Costs From Revenue Limits**

The chairman of the Task Force recommends that the Legislature consider exempting certain one-time technology costs from revenue limits. The exemption should be limited to one-time costs to purchase items like netbooks or software, and would not include ongoing costs for service or information technology staff.

### **Revenue Limits -- Change Enrollment Average to Highest of Last Five Years**

#### **Background**

Revenue limits determine the amount of funding that a school district can raise per student from state aid and local property taxes. A school district's revenue limit is calculated



based on a three-year average of the district's student membership (enrollment), the district's revenue limit for the previous year, and any increase or decrease in per-student revenue enacted by the Legislature. [s. 121.91 (2m) (hm), Stats.] As noted, a school district's revenue limit depends upon its average student enrollment over the past three school years.

The Task Force heard testimony recommending that the Legislature change the funding formula to allow a school district to use its highest enrollment during any of the past five school years, rather than its average enrollment in the past three years. This change would allow certain school districts to use a higher enrollment number in calculating their revenue limits, particularly in districts with steadily declining student numbers.

**Recommendation: Use the Highest Enrollment Within the Last Five Years in Determining Revenue Limits**

The chairman of the Task Force recommends that the Legislature permit school districts to use the highest enrollment number during any of the previous five years in calculating revenue limits, rather than a three-year average.

**Increase Funding for Transportation Aids**

**Background**

Current law provides for two types of categorical aids for transportation: (1) transportation aid; and (2) high cost transportation aid. Transportation aid is available to any district with transportation costs and reimburses a district at varying rates, depending upon the distance each student is being transported. For example, a school district is reimbursed at a rate of \$35 per student for a student who is transported between two and five miles between home and school, and \$275 per student for those transported more than 12 miles. [s. 121.58 (2) (a), Stats.]

High cost transportation aid, in contrast, is only available to certain districts that have very high per student transportation costs. A school district is only eligible to receive high cost transportation aid if the district's per student transportation costs are more than 150% of the statewide average per student transportation cost. [s. 121.59 (2), Stats.] The high cost transportation aid comes from a sum certain appropriation, meaning that school districts may receive a prorated share of the amount they are eligible for if there are more claims than funds.

The Task Force heard testimony at numerous hearings urging the Legislature to increase funding for transportation. The speakers noted that funds dedicated to transportation cannot be used for educational purposes in the classroom. Thus, rural districts with significant geographic areas are at a competitive disadvantage because they are subject to revenue limits like all other districts, but must spend a larger portion of their budgets on transportation rather than direct instruction of students.

### **Recommendation: Increase Funding for Transportation Aid**

The chairman of the Task Force recommends that the Legislature increase funding for transportation aids.

### **School Funding Formula**

#### **Background**

Wisconsin school districts are currently funded through a combination of state aid, property tax revenue, and to a lesser extent, federal and other funds. The state aid that individual school districts receive largely depends upon computations under the state equalization aid formula. These computations involve five factors: (1) pupil membership, which is enrollment in the district; (2) shared cost, which is school district expenditures; (3) equalized property valuation, which is the market value of the taxable property in the school district; (4) the state's guaranteed valuations, which is the amount of property tax base support the state guarantees behind each pupil; and (5) funding available for distribution, which is the amount appropriated by the Legislature from the general fund. In the amount of aid that school districts are entitled to under the equalization aid formula varies widely.

The Task Force received testimony relating to the inequities of the current equalization aid formula and asking the Legislature to revisit or replace the existing system.

#### **Recommendation: Reevaluate the Existing Equalization Aid Formula**

The chairman of the Task Force recommends that the Legislature review the shortcomings of the equalization aid formula and consider action to address these shortcomings.

### **SAGE Equivalency Models**

#### **Background**

Student Achievement Guarantee in Education (SAGE) is a categorical aid for certain school districts that is intended to lower teacher-to-student ratios in Kindergarten to third grade. To be eligible, schools must reduce class size to 18 students to one classroom teacher or 30 students to two classroom teachers. Schools sign a five-year contract with DPI and may receive a specified amount of funds per low-income student enrolled in eligible grades. However, if a school does not achieve the appropriate teacher-to-student ratio on the September count date, then the school does not receive SAGE funding for the year. [s. 118.43, Stats.]

The Task Force heard testimony recommending that the Legislature consider alternatives to the strict teacher-to-student ratios imposed by current law. Creating an equivalency model as an alternative to ratios would allow DPI to waive the class size requirement if a school develops and implements programs that are research-based and

focused on improving academic achievement of students in early grades in schools serving low-income children.

**Recommendation: Permit School Districts to Adopt SAGE Equivalency Models**

The chairman of the Task Force recommends that the Legislature explore SAGE equivalency models that would allow a school to propose alternatives to the existing teacher-to-student ratio while remaining eligible for the SAGE program.

**Use of Fund 80 for Co-Curricular Activities**

**Background**

Wisconsin law permits school boards to levy costs associated with community programs and services outside of the school district's revenue limits. [s. 120.13 (19), Stats.] The monies levied for these community purposes are commonly referred to as "Fund 80." The statutes prohibit these funds from being used for regular student curricular and co-curricular activities, but they may be used for community education, training, recreational, cultural, or athletic programs and services. This means that the Fund 80 levy may be used for qualifying programs such as evening swimming pool operations, community softball leagues, elderly food service programs, and day care services, but cannot be used to fund high school sports.

The Task Force heard testimony recommending that the Legislature allow Fund 80 to be used by school districts to fund school district co-curricular activities. Funding co-curricular activities from Fund 80 would allow high school sports and other activities to be funded outside of revenue limits, providing school districts with more funds within the revenue limits for instructional purposes. It was noted that this system would allow local communities to identify which programs are important to preserve and would not pose any cost to the state.

**Recommendation: Allow School Districts to Fund Co-Curricular Activities Using Fund 80**

The chairman of the Task Force recommends that the Legislature consider granting school districts the ability to fund co-curricular activities using Fund 80.

**Weighted Enrollment Numbers for Small Districts**

**Background**

Student enrollment is a primary factor in determining the amount of revenue a school district may raise. Because funding is provided on a per-student basis, an increase in enrollment numbers will generally result in an increase in resources to a school district.

The Task Force heard testimony urging the Legislature to incorporate a higher weighting factor for students in very small school districts to account for issues of "economies of scale" in such districts. The Legislature could, for example, apply a weighting factor of 1.3 for students in grades four to eight, and a weighting factor of 1.7 for students in grades nine to

12 in districts with total enrollments of less than 500. This would increase the student enrollment numbers for purposes of determining revenue limit authority or state aid and result in more funding for small school districts.

**Recommendation: Provide a Weighting Factor for Student Enrollment in Small School Districts**

The chairman of the Task Force recommends that the Legislature explore the weighting of student enrollment in very small school districts to provide additional funding to such districts.

**Increase Categorical Aid for Bilingual Programs**

**Background**

Current law provides a bilingual-bicultural education categorical aid for districts that have concentrations of students with limited English proficiency, often referred to as "English Language Learners" (ELL). School districts that have at least a minimum number of students from one language population, in one school, must establish a bilingual-bicultural education program and may be eligible for categorical aid. The state aid payments are based on the ratio of the categorical aid appropriation to the total costs for salaries, special books, and equipment attributable to eligible programs during the prior year. The categorical aid is prorated so districts generally are only reimbursed for a small amount of their ELL-related costs. [ss. 115.93 and 115.995, Stats.]

The Task Force heard testimony asking the Legislature to increase funding for categorical aids that reimburse costs related to ELL students. The testimony noted that a significant ELL population may create considerable expense for a small school district and may require additional interventions to be successful in the classroom or on standardized assessments.

**Recommendation: Increase Funding for Bilingual-Bicultural Categorical Aid or Provide Additional Financial Support for ELL Students**

The chairman of the Task Force recommends that the Legislature consider increased funding for bilingual-bicultural aids or other financial support to assist school districts with costs associated with ELL student populations.

**Revise Sparsity Aid Criteria**

**Background**

Sparsity aid is a categorical aid available to school districts who meet three specific criteria related to population and poverty. To receive sparsity aid, a school district must meet all of the following:

1. Low Student Numbers. A school district must have membership in the prior year of fewer than 725 pupils.
2. Low Population Density. A school district must have a population density of less than 10 pupils per square mile of the district's area.
3. Minimum Poverty Level. A school district must have at least 20% of its membership qualify for free or reduced price lunch under the National School Lunch Program.

The amount of sparsity aid qualifying school districts may receive is \$300 times the student membership (enrollment) in the prior school year. However, a school district only receives a prorated portion of the total amount for which it qualifies if the appropriated amount for the program is insufficient to meet the demand of all eligible school districts. [s. 115.436, Stats.]

The Task Force heard testimony recommending elimination of several of the existing criteria for receiving sparsity aid. The recommendation would require the Legislature to eliminate the requirement for a school district to have fewer than 725 students, or would require the Legislature to eliminate both this requirement and the requirement that a school district have a student population in which 20% of its students are eligible for free and reduced-price lunch. Testimony asserted that sparse population causes additional expenses for districts, regardless of total student population or poverty levels.

#### **Recommendation: Eliminate Certain Criteria for Receiving Sparsity Aid**

The chairman of the Task Force recommends that the Legislature revise the existing criteria for receiving sparsity aid. The Task Force further recommends that the Legislature explore revisions such as the following proposal.

Under the proposal, the existing criteria for eligibility would be revised and the appropriation would be changed from a sum certain to a sum sufficient appropriation. The proposal would eliminate the requirement for a school to have at least 20% of students eligible for free or reduced price lunch. In addition, the proposal would revise the current requirements for low student numbers and low population density by creating two categories of districts eligible for sparsity aid that would receive different levels of funding. The proposal would create the following categories of eligible school districts: (1) districts with 1,000 or fewer pupils and a population density of less than 10 students per square mile; and (2) districts with more than 1,000 pupils but no more than 2,700 pupils and a population density of less than seven pupils per square mile. The first category of school district would be eligible for \$300 per pupil in sparsity aid and the second category would be eligible for \$150 per pupil in sparsity aid.

## Grants for Virtual Learning and Distance Education

### **Background**

The Task Force heard testimony asserting that virtual learning allows school districts to increase course offerings and to collaborate with other schools and postsecondary institutions. Several of the school tours taken by the Task Force showcased rooms and technology used for distance learning. However, the testimony also noted that purchasing such technology and establishing a virtual program is very costly.

The Task Force heard testimony recommending that the Legislature provide funding to encourage school districts to pursue virtual learning options. The testimony asserted that rural schools cannot provide the same diversity of courses because they do not have the efficiencies of scale that larger and more affluent districts have. Virtual learning and school district collaboration allow rural students access to advanced or specialized courses their own high schools may be unable to offer, but initial equipment purchase and consortium start-up costs are often prohibitive.

### **Recommendation: Provide Grants or Other Funding to Encourage Virtual Options for Public Schools**

The chairman of the Task Force recommends that the Legislature consider offering grants or other aids to provide assistance and incentives for school districts to implement virtual learning options.

## Loan Forgiveness and Grants for Rural Teachers

### **Background**

Loan forgiveness programs allow an individual to cancel a portion of his or her college or postsecondary loans if certain criteria are met. Wisconsin has several existing teacher loan forgiveness programs; however, they are only available to individuals who teach in a school district with a high percentage of minority students, teach in MPS, or teach visually impaired students. [ss. 39.40, 39.395, and 39.398, Stats.]

The Task Force discussed the creation of a loan forgiveness program for teachers who work in high-needs, rural areas as a way to attract and retain teachers. Testimony suggested that rural districts often hire new teachers and provide them with training and experience, only to have the teachers leave after several years to pursue teaching positions in more populated areas that offer higher salaries.

### **Recommendation: Create a Loan Forgiveness or Grant Program for Rural Teachers**

The chairman of the Task Force recommends that the Legislature develop loan forgiveness or grant programs for teachers who commit to work in rural school districts. The Task Force recommends that the Legislature explore a service-based grant program patterned after 2013 Wisconsin Act 128, which created a grant program to encourage primary care

physicians and psychiatrists to practice in underserved areas in Wisconsin. In addition or in the alternative, the Task Force recommends that the Legislature consider creating a loan forgiveness program to allow rural school districts to award funds to teachers to alleviate a portion of student loan debt after the teacher serves a minimum number of years with the district.

### Waiver of State Mandates

#### **Background**

State law imposes a large number of requirements upon school districts -- requirements that are often referred to as "state mandates." These requirements range from ensuring that every teacher has a license from DPI, to providing a minimum number of hours of instruction, to requiring that every high school teach CPR to students.

There is currently a waiver process under which a school district may request exemption from most requirements. After holding a public hearing, a school district may submit a request to DPI specifying the statutes or rules it wants waived and the reasons for the request. DPI may grant a waiver of up to four years for most requirements, provided that the waiver does not impede the district's progress towards achieving educational goals. The current process does not allow DPI to waive all requirements, however. Specifically, DPI cannot waive requirements relating to health or safety of pupils, discrimination, assessments, pupil records, data collection, financial accounting and audits, licensure or certification, the September 1 school start date, or SAGE requirements. [s. 118.38, Stats.]

The Task Force heard testimony and member discussion recommending that the Legislature create a process for school boards to exempt themselves from state mandates by a super-majority vote. Unlike the current waiver process that exists in state law, the proposal would not require the approval of DPI.

#### **Recommendation: Allow School Boards to Exempt Themselves From Mandates by a Super-Majority Vote**

The chairman of the Task Force recommends that the Legislature explore a waiver process for school boards that authorizes exemption from state mandates based upon a super-majority vote of the school board. However, the Task Force further recommends that the Legislature identify particular requirements that cannot be waived under this process, such as safety requirements and requirements that districts administer state examinations.

### Funding for Youth Options

#### **Background**

Youth options is a program allowing public school students in grades 11 and 12 to attend college, technical school, or other postsecondary institutions in Wisconsin and to earn both college and high school credit. The school district must pay the tuition, course fees, and

book costs for a high school student to attend any postsecondary course, provided that the district does not already offer a comparable course. A school district cannot limit the number of students who participate in youth options.

School districts must bear the costs for high school students to attend postsecondary courses. No state funding currently exists for youth options and a school district must absorb the costs within its existing budget. A state categorical aid exists to reimburse parents for transporting their students to classes, but does not provide funding to school districts. [s. 118.55 (7g), Stats.]

The Task Force heard testimony requesting that state aid be provided to fund youth options-related expenses incurred by a school district. Testimony asserted that youth options can create considerable expense for school districts, particularly those that do not have robust high school course offering but are within driving distance of a college or technical school.

**Recommendation: Provide State Aid for Youth Options**

The chairman of the Task Force recommends that the Legislature consider creating a state categorical aid for school districts whose students participate in the youth options program.

RS:KBO:ty

Appendix



MEMBERS OF THE SPEAKER'S TASK FORCE ON RURAL SCHOOLS

Representative Rob Swearingen, Chair

Representative Fred Clark, Vice-Chair

Representative Mary Czaja

Representative Warren Petryk

Representative Edward Brooks

Representative Mary Williams

Representative Jeffrey Mursau

Representative Michael Schraa

Representative Stephen Nass

Representative Chris Danou

Representative Soudy Pope

Representative Mandy Wright

## Highlighting Schools & Teachers Furthering Energy Education

Schools and teachers across Wisconsin are accomplishing amazing things by introducing their students to real-world experiences that will prepare them for life after school. These stories highlight just a few of the energy education successes that showcase how energy literacy is increasing in Wisconsin.

### Veronica Campbell - Family and Consumer Sciences (FACS) Teacher, Clintonville



**LIKE MANY OF US, FAMILY AND CONSUMER SCIENCES (FACS) INSTRUCTOR** Veronica Campbell's interests and passions were formed from childhood experiences. Veronica credits her family, especially her paternal grandparents, for her conservation ethic. Newlyweds during the Great Depression, her grandparents passed on their household policy of making sure every item that entered their home had two uses before it was discarded and her grandfather told Veronica how he walked to work in order to "save the car".

For those of us with family who lived through the hard times of the 1930s this message of conservation is familiar. However, for many of today's students, lessons of economy are often only part of the social studies curriculum. Mrs. Campbell seeks to change that by incorporating energy education and lessons about smart consumption into the courses she teaches within the Clintonville School District.

After graduating from [UW-Stevens Point](#) with a degree in family and consumer sciences and a teaching certification, Veronica pursued her passion for environmental education by taking courses offered by the Wisconsin K-12 Energy Education Program ([KEEP](#)) and found that she was able to integrate much of what she learned into her FACS curriculum. While we often think of energy education as a component of technical education, Veronica found that the themes of energy efficiency, overconsumption, and conservation fit naturally into her classes.

By incorporating these themes, Mrs. Campbell teaches her students to think about future generations and about their own consumer habits and carbon footprint. In her Chefs Class, students learn to read EnergyGuide labels on appliances and how to shop for energy efficient appliances, like the refrigerator her classroom received through a KEEP grant, and the savings, in both money and electricity, these appliances provide. Students taking Creative Foods and Fun, Food, and Fitness courses learn about the benefits of eating organic, locally grown foods. In her Culinary Arts class students are challenged to think about what they discard in the kitchen by finding other uses — soup stock, stew, casserole ingredients — for what is often relegated to the compost bin.

The impact of Mrs. Campbell's classes has extended beyond her classroom lessons, as many

students actively work to reduce their waste, recycle as much as they can, and reuse items whenever possible.

Mrs. Campbell allows students to use pitchers of water instead of plastic water bottles and requires them to recycle all cans, aluminum, paper, and glass used in class — a practice many have extended to their lives outside her classroom. Additionally, her Fashion and Design students, using donated yarn and unfinished yarn projects, knit and crocheted scarves and afghans which were donated to local food pantries.

Clearly the lessons learned in Veronica Campbell's FACS courses are impacting her students and providing lessons they will carry with them for their entire lives. Parents, too, have noticed the effect and their feedback has been overwhelmingly positive. Mrs. Campbell's work proves that, with creativity and passion, energy education and the lessons of reducing, reusing, and recycling can be integrated into nearly any activity, subject, or curriculum.

### **School District Saves Money by Going Green**

Of Colby School District's three-year-long sustainability initiative, Dr. Steven Kolden, the school district's superintendent who spearheaded the efforts, said that fiscal and environmental responsibility and sustainable practices "just make sense." Dr. Kolden believes that being a steward of the district's resources, from tax dollars to students, is the responsibility of the public school system.

To that end, the Colby School District partnered with CESA 10's Sustainability Service in July 2011, and later developed a Sustainability Team, in order to identify goals and create district-wide action plan.

To ensure buy-in from all involved parties Melissa Rickert, CESA 10 Sustainability Specialist, facilitated staff and community member presentations that helped identified a common vision for the school. Seventy-six percent of participants said creating a 'financially stable school district' was their top priority followed by 'improving student achievement' and 'increasing staff collaboration'. It was agreed they would accomplish their goals together by reducing their schools' energy use and modifying their recycling and waste management. This shared vision would serve as the foundation for changing behaviors and creating a sustainability-minded school culture.

By all measures their collaboration has been very successful. Over the past three years the school district has substantially reduced its waste stream in the elementary school by recycling milk cartons and composting food scraps. This reduction in waste has significantly reduced their waste management costs, which is based on cubic yards and number of scheduled pickups.

In addition to being taken out of the waste stream, the compost has been used in the high school's greenhouse and agriculture education vegetable plots as well as in the elementary school's cold frame growing systems.

Energy reduction has also played a major role in the district's sustainability efforts. By reinforcing the message that 'every little bit helps' the district has saved significantly by consistently improving their energy-saving behaviors like turning off the lights, closing blinds and doors, and shutting down computers when not being used.

Director of Building and Grounds, Dennis Wenzel admits he was skeptical at first but says he's seen great benefits from the district-wide efforts. In fact, he says, last year the district saved more than \$16,000 through the combined efforts of students and staff. He hopes to broaden the efforts to include a visit to the Waste Management facility in Plover and to educate students about products produced from recycled

materials. This, he says, will help students to understand the entire lifecycle of products we often take for granted.

Far from seeing the sustainability plan as an added burden, Colby staff and students have embraced these efforts. To many, the program is a way to educate students about long-term, sustainable practices that not only save money and benefit the environment, but simply make sense.

close this section

### **Greendale School District's Sustainability Focus Reflected in Classroom Operations**

### **School Highlight: An Energy Expedition at the Milwaukee Environmental Sciences Charter School**

### **The Milwaukee Environmental Sciences (MES) Charter School Continues their Energy Expedition**

### **School Highlight: St. Bronislava School forms Energy Team with Focus on Energy and Wisconsin Public Service**

### **School Highlight: Pittsville High School Hydraulic Fracturing Forum**

### **Teacher Highlight: Nels Lawrence, Technology Education Teacher, Kaukauna High School**

### **Teacher Highlight: Lynn Scala, Sixth Grade Teacher, Arkansaw Elementary, Durand School District**

### **Facilities Staff Highlight: Lynn Landre, Dimensions of Learning Academy, Kenosha**



## Operationalizing a Strategic Plan

Once the six strategies have been approved, the real work begins. Many plans fail not because staff and board members did not want to work on the plan, but because the strategic plan did not become a part of the school district culture and operational process. In other words, success of a strategic plan is based on overcoming empathy, inertia to do nothing and the atrophy of action. It is hard work keeping a strategic plan in front of the staff, school board and community. **The success of this endeavor is based on the leadership of the Board of Education and the Superintendent to operationalize this plan.**

The effects of atrophy can be minimized by creating an accountability process. This process includes:

- Monitoring cycles
- Timely reporting of progress
- Identification of roles and responsibilities
- Implementation of action plans
- Evaluation or measurement of success
- Adjustment of action plans
- Annual review and establishing of yearly goals

The process described above is called Plan-Do-Study-Act and was developed and promoted by the American Society for Quality. This organization is very heavily connected to business and industry and is a leader in developing systems that aid in producing high quality and effective management practices.

## Monitoring Cycle

May 2014 – Superintendent Report; to the Board of Education

June 2014 – Collaboration and Cooperation; Report to the Board of Education

July 2014 – Superintendent Report; to the Board of Education

August 2014 – Facilities and Operations; Report to the Board of Education

September 2014 – Teaching and Learning; Report to the Board of Education

October 2014 – Technology: Report to the Board of Education

November 2014 – Superintendent Report to the Board of Education

January 2015 - Workforce Development: Report to the Board of Education

February 2015 – Stakeholder Satisfaction: Report to the Board of Education

February, 2015 –

**ANNUAL Community Summative Review of Action Plans and Accomplishments**

SPECIAL MEETING MINUTES  
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY  
MONDAY, APRIL 28, 2014  
COLBY DISTRICT EDUCATION CENTER

The Special School Board Meeting on April 28, 2014, was called to order at 7:00 p.m. in the Colby District Education Center by Board President, William Tesmer. Members present were Donna Krueger, William Tesmer, Cheryl Ploeckelman, Seth Pinter, Lavinia Bonacker and Eric Elmhurst. Also present were Superintendent Steven Kolden and Kristen Seifert. Board member Deb Koncel and Student Board Representative Makala Bach were absent.

The meeting notice was posted according to the requirements of the open meeting law.

Mr. Tesmer, Board President called for the Election of Officers:

Mr. Elmhurst nominated William Tesmer for Board President, seconded by Mrs. Ploeckelman.

Motion by Mr. Elmhurst, seconded by Mrs. Ploeckelman, to close nominations and cast a unanimous ballot for Mr. William Tesmer for Board President. Voice Vote. Motion Carried.

Mr. Elmhurst nominated Cheryl Ploeckelman for Board Vice President, seconded by Mr. Pinter.

Motion by Mr. Elmhurst, seconded by Mrs. Bonacker, to close nominations and cast a unanimous ballot for Mrs. Ploeckelman as Vice President. Voice vote. Motion carried.

Mrs. Ploeckelman nominated Eric Elmhurst for Clerk, seconded by Mr. Pinter. Motion by Mrs.

Krueger, seconded by Mr. Pinter, to close nominations and cast a unanimous ballot for Mr. Elmhurst as Clerk. Voice vote. Motion carried.

Mrs. Ploeckelman nominated Donna Krueger for treasurer, seconded by Mrs. Bonacker. Motion by

Mr. Elmhurst, seconded by Mr. Pinter, to close nominations and cast a unanimous ballot for Mrs. Krueger as Treasurer. Voice vote. Motion carried.

Mr. Tesmer, Board President, made the following committee and position appointments:

Donna Krueger as WASB Annual Meeting Delegate. Alternate – Deb Koncel.

Cheryl Ploeckelman as CESA #10 Annual Meeting Delegate. Alternate – Eric Elmhurst.

Bill Tesmer as Representative to the Colby IDEA Foundation, Inc.

Seth Pinter as Representative to the District Technology Committee.

Cheryl Ploeckelman as Representative to the ESEA Plan Committee.

Donna Krueger, Board Treasurer, as Pension Plan Trustee.

Kristen Seifert as Recording Secretary for Board of Education Meetings.

Motion by Mrs. Krueger, seconded by Mr. Elmhurst, to designate the Nicolet Bank, Advantage Community Bank and Forward Financial Bank as depositories for school district funds; to designate Ruder Ware as the Legal Counsel to the District; to approve Johnson Block & Company for audit services; to designate the Tribune Phonograph as the official paper of publication for school district business; to approve the use of signature stamp/facsimile signatures for Board of Education officers. Voice vote – Motion carried.

Mr. Tesmer, Board President, appointed the following members to Board of Education Standing Committees:

Policy & Curriculum Committee – Eric Elmhorst, Chair, Cheryl Ploeckelman, Deb Koncel.

Facilities & Transportation Committee – Bill Tesmer, Chair, Lavinia Bonacker, Donna Krueger.

Personnel Committee – Donna Krueger, Chair, Lavinia Bonacker, Deb Koncel.

Financial Affairs Committee – Donna Krueger, Chair, Deb Koncel, Seth Pinter.

Motion by Mrs. Krueger, seconded by Mr. Pinter, to approve the 2014-15 Board Meeting schedule including dates, times and places as presented. Voice vote. Motion carried.

Motion by Mrs. Krueger, seconded by Mr. Elmhorst, to adjourn the meeting. Voice vote. Motion carried.

Respectfully Submitted:

Eric Elmhorst, Clerk

Kristen Seifert, Recording Secretary

REGULAR MEETING MINUTES  
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY  
MONDAY, APRIL 28, 2014  
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on April 28, 2014 was called to order at 7:30 PM at the Colby District Education Center by Board President, William Tesmer. Members present were, William Tesmer, Deb Koncel, Lavinia Bonacker, Cheryl Ploeckelman, Seth Pinter, Donna Krueger, Eric Elmhorst. Also present were Superintendent Steven Kolden and Kristen Seifert. Absent was Student Board Representative Makala Bach.

The meeting notice was posted according to the requirements of the open meeting law.

Ms. Jane Fricke-Thieme and Ms. Kay Sheets spoke regarding agenda number 10.02 – Little Stars Staffing and distributed letters from concerned parents to the Board.

The Board had a certificate of recognition for outgoing Board member, Mr. Todd Schmidt. The certificate was delivered to him.

The District received a thank you from the family of Mr. Dick Kilty.

Mr. Kolden updated the Board that Board reimbursement forms will be available to complete and submit at each Board meeting; WASB survey at seat to complete and submit; there was a complaint filed by a high school teacher regarding the HS shop ventilation and the District has everything in place needed to fix this issue; Colby Elementary was recognized with a “Sugar Maple” certification; Colby Elementary Foster Grandparent “Grandma Kathy” was recognized for her 21 years in the Foster Grandparent program; the spring sports have buses with minimal students due to vans not being available or too many students for the vans; the 2014-15 garbage disposal service cost will be about one-third of the 2013-14 cost; the high school needs volunteers from the board to distribute diplomas at graduation.

Motion by Mrs. Ploeckelman, seconded by Mr. Elmhorst to approve the Consent Agenda as presented:

Minutes from the March 17, 2014 Regular Board Meeting.

HS Spanish Club to Festival of Nations in MN – May 1, 2014.

MS Student Council and NJHS to Mall of America in MN – May 28, 2014.

Board member, Cheryl, attendance and payment of expenses at the CESA 10 Annual Meeting – August 10, 2014.

Board members, Cheryl, Deb, Lavinia and Eric, attendance and payment of expenses at the Clark County Schools Forum – May 5, 2014

Resignation of Heidi Foemmel, HS/MS FACE/Health Teacher.

Hire of Julie Wolf, Assistant Special Olympics Track and Field Coach.

Voice vote - motion carried.

Motion by Mrs. Krueger, seconded by Mr. Pinter to approve the receipts and invoices as presented. Voice vote – motion carried.

Treva Brodhagen, Kris Woik, and Wendy Cihlar gave an overview of the English Language Art Curriculums and which curriculum the District is recommending to adopt.

Mr. Kolden reviewed the 2014 Audit Engagement letter from Johnson and Block and stated the Clerk’s signature is needed.

The Board reviewed the 2013-14 Budget update.

Mr. Kolden reviewed an update on the 2014-15 budget and reviewed the Baird Financial model for the District.

The Board reviewed a financial update on the Neillsville property. The current figures show the District should be out of the red by 2015.

Mr. Kolden reviewed the 2014-15 initial staffing projections. Any new hires or reductions will need Board action.



Mr. Kolden reviewed the Administrative Procedure for application of Handbook Language Part III, Section 7.03(c) Eligibility Requirements – Skill Increments. The administrative procedures are written “rules” for how we administer the Handbook or Board Policies.

Mr. Kolden reviewed the Student Accident Insurance and stated he would recommend not renewing this for a savings to the District of approximately \$23,000.

Motion by Mrs. Ploeckelman, seconded by Mrs. Krueger to approve the 66:0301 agreement with Spencer for the NTC Early Childhood Certificate program as presented. Voice vote – motion carried.

Motion by Mr. Elmhorst, seconded by Mrs. Krueger to approve the Little Stars structure and configuration as presented. Voice vote – motion carried.

Motion by Mr. Elmhorst, seconded by Mr. Pinter to approve the high school, middle school and elementary student handbooks as presented. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Elmhorst to approve the Strategic Planning Progress Monitoring Cycle as presented. Voice vote – motion carried.

Scheduled Board of Education Meetings:

Personnel Committee Meeting – May 6, 2014 – 6 PM CDEC

Facilities and Transportation Committee Meeting – May 13, 2014 – 6 PM CDEC

Financial Affairs Committee Meeting – May 19, 2014 – 7:00 PM CDEC

Regular Board of Education Meeting – May 19, 2014 – 7:30 PM CDEC

Policy and Curriculum Committee Meeting – May 21, 2014 – 7 PM CDEC

Motion by Mr. Pinter, seconded by Mr. Elmhorst, to adjourn the meeting. Voice vote - motion carried. Meeting adjourned.

Respectfully Submitted:

Eric Elmhorst, Clerk

Kristen Seifert, Reporting Secretary



**YOU ARE INVITED**  
**END OF YEAR CELEBRATION**  
**FRIDAY, JUNE 6, 2014**  
**EL NORTENO RESTAURANT**  
**CURTISS, WI**

The School District of Colby would like to extend an invitation for you to attend the end of year celebration festivities on June 6, 2014.

Employees who have reached specific years of service will be recognized, along with retirees. Don't forget about the door prizes, which are even **BIGGER AND BETTER** this year. All employees are encouraged to attend. This is a great opportunity to spend time with your fellow employees and help honor those dedicated members of our staff.

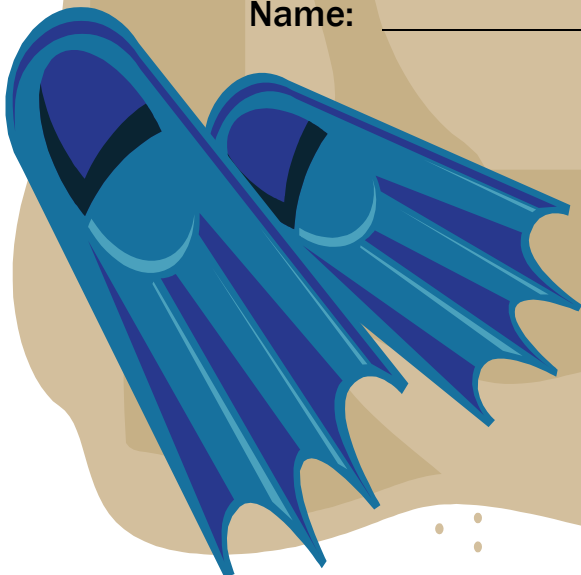
These festivities will be held on Friday, June 6, 2014, at El Norteno Restaurant, Curtiss, WI. Lunch will begin at 1:30 PM with the Celebration of Service and prizes to follow.

Please detach and return the RSVP below to Kristen Seifert at CDEC by Wednesday, May 28, 2014. This RSVP will also be your registration for the awesome door prizes!

Name: \_\_\_\_\_

I will be attending.

I will not be attending.



I Maureen Baumgardner  
resign my position  
with Colby School District  
as of May 2<sup>nd</sup> 2014

M. Baumgardner

Dr. Kolden and Colby Board of Education:

I would like to inform you that I am retiring from my position as Media Assistant, effective June 6th, 2014.

I have enjoyed working for the District for 35 years as Media Assistant, and appreciated all the support given to me during some hard times in my life. I will take with me many friendships and memories.

While I look forward to retirement, I will miss working in the library and hope to come back either as a sub or volunteer.

Sincerely

A handwritten signature in cursive script that reads "Mary Klimpke".

Mary Klimpke

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To:  Hire  Transfer  Expand Employment  
(Please check appropriate assignment)

**Purpose:** To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Pipkorn, Jessica \_\_\_\_\_ District Speech and Language \_\_\_\_\_  
Employee's Name: Last, First Position and Building Location

FTE: 1 Continuing Position?  Yes  No

(If no, Start and End Dates) \_\_\_\_\_ through \_\_\_\_\_

Administration  Teacher  Long Term Sub  Instructional Aide  Clerical  Maintenance  Food Service  Coach  
 Other: \_\_\_\_\_


Work schedule for hourly staff (to include scheduled lunch break) \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

Desired start date: New staff inservice dates Is this a support staff position?  Yes  No If yes, please attach work calendar.

Does this position require a substitute?  Yes  No Work Permit Attached (If Needed)  Yes  No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by:

  
\_\_\_\_\_  
Immediate or Program Supervisor's Signature

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Superintendent's Signature

5-7-14  
\_\_\_\_\_  
Date

Reason for position vacancy:

Currently this is a CESA service

Date position was vacated:

End of 13-14 school year

Number of candidate files:

6

Number of candidates after screening:

3

Number of candidates interviewed:

3

Person vacating position:

CESA Employee

Recruitment area:

Special Education

Person(s) doing screening:

Samantha Penry

Person(s) doing interviewing:

Samantha Penry, Dennis Seidl, Kathy Rannow

Candidate Biography / Resume & Application Attached

Candidate needs the following:

Web Page Access  Email  Phone Extension

**OFFICE USE ONLY**

SALARY: \$44,000

CODE: \_\_\_\_\_

PAYROLL  
 BOOKKEEPER  
 ACCT. PAYABLE

505 WEST SPENCE ST. • P.O. BOX 139 • COLBY, WI 54421-0139  
PHONE 715.223.2301 • FAX 715.223.4539  
SKOLDEN@COLBY.K12.WI.US

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To:  Hire  Transfer  Expand Employment  
(Please check appropriate assignment)

**Purpose:** To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Josephson, Gloria  
Employee's Name: Last, First

District Wide Occupational Therapist  
Position and Building Location

FTE: .34 Continuing Position?  Yes  No

(If no, Start and End Dates) \_\_\_\_\_ through \_\_\_\_\_

Administration  Teacher  Long Term Sub  Instructional Aide  Clerical  Maintenance  Food Service  Coach  
 Other: Specialist


Work schedule for hourly staff (to include scheduled lunch break) \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

Desired start date: 14-15 School Year \_\_\_\_\_ Is this a support staff position?  Yes  No If yes, please attach work calendar.

Does this position require a substitute?  Yes  No Work Permit Attached (If Needed)  Yes  No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by:

  
Immediate or Program Supervisor's Signature

5/6/14  
Date

  
Superintendent's Signature

5-7-14  
Date

Reason for position vacancy:

CESA Hire, Cost is a factor

Date position was vacated:

End of 13-14 school year

Number of candidate files:

3

Number of candidates after screening:

3

Number of candidates interviewed:

3

Candidate Biography / Resume & Application Attached

Candidate needs the following:

Web Page Access  Email  Phone Extension

Person vacating position:

CESA Employee

Recruitment area:

Special Education

Person(s) doing screening:

Samantha Penry

Person(s) doing interviewing:

Samantha Penry, Kathy Rannow

## OFFICE USE ONLY

SALARY: \_\_\_\_\_

CODE: \_\_\_\_\_

- PAYROLL
- BOOKKEEPER
- ACCT. PAYABLE

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To:  Hire  Transfer  Expand Employment  
(Please check appropriate assignment)

**Purpose:** To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Kulas Base  
Employee's Name: Last, First

COOK Highschool  
Position and Building Location

FTE: 0 hrs Continuing Position?  Yes  No

(IF no, Start and End Dates) \_\_\_\_\_ through \_\_\_\_\_

Administration  Teacher  Long Term Sub  Instructional Aide  Clerical  Maintenance  Food Service  Coach  
 Other: \_\_\_\_\_

Work schedule for hourly staff (to include scheduled lunch break) 6:15 a.m. to 1:15 p.m.

Desired start date: 5-14-14 Is this a support staff position?  Yes  No If yes, please attach work calendar.

Does this position require a substitute?  Yes  No Work Permit Attached (If Needed)  Yes  No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by:

Laurie Hasgaard  
Immediate or Program Supervisor's Signature

5-13-14  
Date

S. Kolden  
Superintendent's Signature

5-13-14  
Date

**Reason for position vacancy:**

COOKS POSITION OPEN

**Person vacating position:**

Maureen Baumgartner

**Date position was vacated:**

May 2, 2014

**Recruitment area:**

Food Service

**Number of candidate files:** /

**Person(s) doing screening:**

Laurie Hasgaard

**Number of candidates after screening:** /

**Person(s) doing interviewing:**

Laurie Hasgaard

**Number of candidates interviewed:** /

Candidate Biography / Resume & Application Attached

Candidate needs the following:

Web Page Access  Email  Phone Extension

**OFFICE USE ONLY**

SALARY: \_\_\_\_\_

CODE: \_\_\_\_\_

PAYROLL  
 BOOKKEEPER  
 ACCT. PAYABLE

**FINANCIAL REPORT**  
**BOARD OF EDUCATION MEETING**  
**May 19, 2014**  
 \*Revised

**TOTAL REVENUE -**  
 April \$ 149,709.61

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**NICOLET NATIONAL BANK -**  
 BANK WIRES - FEDERAL w/SS 1682-1692 \$ 130,411.58

**FORWARD FINANCIAL**

MANUAL CHECK	148	\$ 37,910.13
REGULAR CHECKS	30601-30641	\$ 27,224.42
DIRECT DEPOSITS	9053802-9053973	\$ 128,360.98
	9053974-9054143	\$ 130,286.94

**ADVANTAGE BANK-**

REGULAR CHECKS	66751-66767	\$ 7,811.28
	66768-66782	\$ 15,138.47
	66783-66790	\$ 2,206.24
	66791-66797	\$ 1,679.74
	66798-66809	\$ 1,334.00
	66810-66867	\$ 296,008.04
	* 66868	\$ 282.23
	* 66869	\$ 71.94
	* 66870-66883	\$ 6,806.86

**TOTAL CHECKS TO BE APPROVED** \$ 785,532.85



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66868	POSTMASTER	05/15/2014	BULK MAILING	THE CONNECTION - MAY 2014	0	282.23	282.23
10 E 800 353 263300 000			GENERAL FUND/PUBLIC INFORMATION/POSTAGE			282.23	
				1 Computer	Check(s) For a Total of		282.23

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66869	POSTMASTER	05/16/2014	BULK MAILING	THE CONNECTION - MAY 2014 (BALANCE DUE)	0	71.94	71.94
10 E 800 353 263300 000				GENERAL FUND/PUBLIC INFORMATION/POSTAGE		71.94	
				1 Computer	Check(s) For a Total of		71.94

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66870	ROBERT W BAIRD & CO 10 E 800 310 232100 000	05/19/2014	BUDGET MODEL FEE		0	1,500.00	1,500.00
			GENERAL FUND/OFFICE OF SUPERINTENDENT/PERSONAL SERVICES			1,500.00	
66871	MIKE BUTTKE 10 E 400 310 162204 000	05/19/2014	OFFICIAL	VARSIY BASEBALL 5-19-14	0	76.00	76.00
			GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES			76.00	
66872	DEPT.OF HEALTH SERVICES 50 E 800 940 257220 000	05/19/2014	124 HSAT-7QWQ85	ELEMENTARY	0	150.00	150.00
			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/DUES & FEE			150.00	
66873	FOLLETT SCHOOL SOLUTIONS, INC 10 E 200 432 222200 000	05/19/2014	406622-5	BOOK	2001314087	26.00	26.00
			GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS			26.00	
66874	DIANE HANSON 27 E 800 940 221300 341	05/19/2014	REIMBURSEMENT	5 YR T.A. LICENSE RENEWAL	0	75.00	75.00
			SPECIAL EDUC./INST. STAFF SERV. - TRAINING/DUES & FEES			75.00	
66875	MARK HORN 10 E 400 310 162204 000	05/19/2014	OFFICIAL MILEAGE	VARSIY BASEBALL 5-15-14	0	40.00	40.00
			GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES			40.00	
66876	JOSTENS 10 E 400 411 241000 000	05/19/2014	16626387	DIPLOMA	0	12.33	278.44
			GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES			12.33	
			16639302	CORDS	0	222.85	
			GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES			222.85	
			664389DC	VAL/SAL HONOR	0	43.26	
			GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES			43.26	
66877	DAVID MARTIN 10 E 400 310 162117 000	05/19/2014	OFFICIAL	VARSIY SOFTBALL 5-19-14	0	120.00	120.00
			GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES			120.00	
66878	LUCIUS MESSERSCHMIDT 10 E 400 310 162204 000	05/19/2014	OFFICIAL	VARSIY BASEBALL 5-19-14	0	60.00	60.00
			GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES			60.00	
66879	BILL TESS 10 E 400 310 162117 000	05/19/2014	OFFICIAL	VARSIY SOFTBALL 5-19-14	0	142.00	142.00
			GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES			142.00	
66880	TUMARX PRINTING INC. 10 E 800 354 263300 000	05/19/2014	25713	NEWSLETTERS	0	819.00	819.00
			GENERAL FUND/PUBLIC INFORMATION/PRINTING & BINDING			819.00	
66881	WI ASSN SCHOOL BOARDS INC 10 E 800 310 231100 000	05/19/2014	19064	STRATEGIC PLANNING	0	3,118.60	3,118.60
			GENERAL FUND/BOARD OF EDUCATION/PERSONAL SERVICES			3,118.60	
66882	WE ENERGIES 10 E 800 310 231100 000	05/19/2014	4/7/14-5/8/14	NEILLSVILLE	0	240.03	240.03

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 900 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		240.03	
66883	XCEL ENERGY	05/19/2014	4/8/14-5/7/14	ATHLETIC FIELD	0	161.79	161.79
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		161.79	
				14 Computer	Check(s) For a Total of		6,806.86

**FINANCIAL REPORT**  
**BOARD OF EDUCATION MEETING**  
**May 19, 2014**

**TOTAL REVENUE -**  
April \$ 149,709.61

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**NICOLET NATIONAL BANK -**  
BANK WIRES - FEDERAL w/SS 1682-1692 \$ 130,411.58

**FORWARD FINANCIAL**  
MANUAL CHECK 148 \$ 37,910.13  
REGULAR CHECKS 30601-30641 \$ 27,224.42  
DIRECT DEPOSITS 9053802-9053973 \$ 128,360.98  
9053974-9054143 \$ 130,286.94

**ADVANTAGE BANK-**  
REGULAR CHECKS 66751-66767 \$ 7,811.28  
66768-66782 \$ 15,138.47  
66783-66790 \$ 2,206.24  
66791-66797 \$ 1,679.74  
66798-66809 \$ 1,334.00  
66810-66867 \$ 296,008.04

**TOTAL CHECKS TO BE APPROVED** \$ 778,371.82

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CASH	REVENUE APRIL 2014	2013-2014	04/30/2014	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
BNK2	1		COLBY COMMUNITY CHEST	SPECIAL EDUCATION D	27 R 800 291 150000 000	952622	04/01/14	0.00	450.00
BNK2	2		US TREASURY	OVERPAYMENT OF TAX	10 R 800 990 500000 000	952623	04/03/14	0.00	7.77
BNK2	3		CITY OF COLBY	MOBILE TAX	10 R 800 213 500000 000	952624	04/03/14	0.00	207.97
BNK2	4		COMMUNITY MEMBER	COMMUNITY EDUCATION	80 R 800 271 232200 000	952625	04/03/14	0.00	16.00
BNK2	5		UNILEVER FOOD SOLUTIONS	REBATE	50 R 800 259 257220 000	952626	04/03/14	0.00	5.00
BNK2	6		SARA LEE FOODS	REBATE	50 R 800 259 257220 000	952627	04/03/14	0.00	100.00
BNK2	7		CON AGRA	REBATE	50 R 800 259 257220 000	952628	04/03/14	0.00	145.60
BNK2	8		M. KUTZKE	HEALTH INSURANCE PR	10 E 800 241 291000 000	952629	04/03/14	0.00	223.84
BNK2	9		L. UNDERWOOD	JURY DUTY REIMBURSE	10 R 800 990 500000 000	952630	04/04/14	0.00	11.00
BNK5	10		STUDENTS	YEARBOOK SALES	10 R 800 279 161000 000	952631	04/04/14	0.00	115.00
BNK2	11		J. HAASKEN	LOST FOB	10 R 800 297 500000 000	952632	04/07/14	0.00	25.00
BNK2	12		STATE OF WISCONSIN	RECORDS REQUEST	10 R 800 279 500000 000	952633	04/07/14	0.00	26.00
BNK2	13		COMMUNITY MEMBER	COMMUNITY EDUCATION	80 R 800 271 232200 000	952634	04/08/14	0.00	10.00
BNK2	14		NTC FOUNDATION	REIMBURSEMENT OF BU	10 E 800 341 256742 401	952635	04/15/14	0.00	448.37
BNK2	15		INDIANHEAD	MEALS FEB 2014	50 R 800 259 257220 000	952636	04/15/14	0.00	1,813.90
BNK2	16		INDIANHEAD	FEB MEALS	50 R 800 259 257225 000	952636	04/15/14	0.00	388.25
BNK2	17		FACULTY	COPIES	10 R 800 279 500000 000	952637	04/15/14	0.00	1.25
BNK2	18		CLARK COUNTY	LOTTERY CREDIT	10 R 800 211 500000 000	952638	04/15/14	0.00	39,281.80
BNK2	19		MARATHON COUNTY	LOTTERY TAX CREDIT	10 R 800 211 500000 000	952639	04/15/14	0.00	31,378.98
BNK2	20		A. SCHULTZ	INSURANCE PREMIUM /	10 L 000 000 811631 000	952640	04/16/14	0.00	748.68
BNK2	21		A. SCHULTZ	HEALTH INS PREMIUM	50 L 000 000 811631 000	952640	04/16/14	0.00	111.87
BNK2	22		CESA 10	HANDICAPPED AIDS PA	27 R 800 516 436000 019	952642	04/17/14	0.00	3,249.00
BNK2	23		ASD	COMPUTERS FOR EDUCA	10 R 800 291 500000 000	952642	04/17/14	0.00	17.11
BNK5	24		STUDENTS	ATHLETIC FEE - TRAC	10 R 800 292 162000 000	952643	04/15/14	0.00	720.00
BNK5	25		STUDENTS	ATHLETIC FEES - GOL	10 R 800 292 162000 000	952644	04/15/14	0.00	160.00
BNK5	26		STUDENTS	ATHLETIC FEES - BAS	10 R 800 292 162000 000	952645	04/14/14	0.00	270.00
BNK5	27		STUDENTS	PARKING FEES	10 R 800 292 253200 000	952646	04/15/14	0.00	25.00
BNK2	28		BOOSTER CLUB	FOOD FOR ALUMNI BB	50 R 800 259 257220 000	952647	04/24/14	0.00	616.91
BNK2	29		BOOSTER CLUB	FACILITY FEES FROM	10 R 800 293 500000 000	952647	04/24/14	0.00	1,141.25
BNK2	30		WESTERN WI CARES	NEILLSVILLE	10 R 900 293 500000 000	952648	04/24/14	0.00	3,581.00
BNK2	31		KIDS VOTING USA OF MC	REIMBURSEMENT FOR T	10 R 800 990 500000 000	952649	04/24/14	0.00	466.62
BNK2	32		COMMUNITY MEMBERS	SALE OF NONCAPITAL	10 R 800 264 500000 000	952650	04/25/14	0.00	215.00
BNK2	33		COLBY HORNETS BOOSTER CLUB	REIMBURSEMENT TO PA	10 R 800 990 162000 000	952651	04/25/14	0.00	300.00
BNK2	34		WI DPI	COMMON SCHOOL LIBRA	10 R 800 613 222200 000	952652	04/28/14	0.00	38,423.00
BNK2	35		NTC	SUB REIMBURSEMENT	10 R 800 515 500000 000	952653	04/26/14	0.00	90.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CASH	REVENUE APRIL 2014	2013-2014	04/30/2014	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
. . . CONTINUED										
BNK5	36		STUDENTS	VOLLEYBALL CAMP FEE	10 R 800 292 162000 000	952654	04/24/14	0.00	460.00	
BNK2	37		CLARK COUNTY	RENT	10 R 900 293 500000 000	952655	04/25/14	0.00	1,050.00	
BNK2	38		STANLEY BOYD SCHOOL DISTRICT	TRACK INVITE	10 R 800 271 162000 000	952656	04/28/14	0.00	125.00	
BNK2	39		MEDFORD SCHOOL DISTRICT	TRACK INVITE	10 R 800 271 162000 000	952657	04/28/14	0.00	150.00	
BNK2	40		SCHOOL DISTRICT OF OWEN-WITHEE	TRACK INVITE	10 R 800 271 162000 000	952658	04/28/14	0.00	125.00	
BNK2	41		INDIANHEAD COMMUNITY ACTION AGENCY	REIMBURSEMENT OF SU	10 R 800 990 500000 000	953659	04/28/14	0.00	699.54	
BNK2	42		COMMUNITY MEMBERS	COMMUNITY EDUCATION	80 R 800 271 232200 000	952660	04/28/14	0.00	20.00	
BNK2	43		NTC	YA TO REIMBURSE MED	10 R 800 515 500000 000	952661	04/28/14	0.00	2,583.34	
BNK5	44		STUDENT	PARKING TAG	10 R 800 292 253200 000	952662	04/28/14	0.00	12.50	
BNK5	45		STUDENTS	LIFETIME SPORTS	10 R 800 292 143000 000	952662	04/28/14	0.00	30.00	
BNK0	46		Advantage Community Bank	INTEREST APRIL 2014	10 R 800 280 500000 000	952665	04/30/14	0.00	25.18	
BNK5	47		STUDENTS	LUNCH MONEY	50 R 800 251 257220 000	952666	04/30/14	0.00	18,675.20	
BNK2	48		NTC	CAREER PREP	10 R 800 515 500000 000	952663	04/30/14	0.00	33.75	
BNK2	49		IPS	REBATE	50 R 800 259 257220 000	952664	04/30/14	0.00	22.68	
BNK2	50		NICOLET NATIONAL BANK	INTEREST APRIL BANK	10 R 800 280 500000 000	952667	04/30/14	0.00	274.09	
BNK2	51		GEMINI CARES	RENT PAYMENT	10 R 900 293 500000 000	952668	04/30/14	0.00	350.00	
BNK3	52		NICOLET NATIONAL BANK	INTEREST BANK STATM	39 R 800 280 281000 000	952669	04/30/14	0.00	17.55	
BNK5	53		NICOLET NATIONAL BANK	INTEREST APRIL 2014	10 R 800 280 500000 000	952670	04/30/14	0.00	4.11	
BN72	54		NICOLET NATIONAL BANK	INTEREST APRIL 2014	72 R 800 280 420000 000	952671	04/30/14	0.00	5.62	
BNK5	55		HRA REIMBURSEMENT		27 E 800 249 156600 011	952672	04/30/14	0.00	254.88	
55 LINE ENTRIES FOR BATCH NUMBER CASH								TOTALS FOR BATCH	0.00	149,709.61
								BATCH TOTAL DIFFERENCE	0.00	-149,709.61
55 LINE ENTRIES FOR 1 BATCH								GRAND TOTALS	0.00	149,709.61
								GRAND TOTAL DIFFERENCE	0.00	-149,709.61

\*\*\*\*\* End of report \*\*\*\*\*

CHECKS PROCESSED - NICOLET NATIONAL BANK / FORWARD FINANCIAL BANK

1682	Employee Benefits Corp - Flex	1,858.16	04/04/14 Payroll
1683	Nicolet National Bank (FED/FICA Withheld)	46,738.52	04/04/14 Payroll
1684	WEA Trust Advantage	1,750.59	04/04/14 Payroll
1685	WI Dept. of Revenue (State Tax Withheld)	7,561.60	04/04/14 Payroll
1686	Employee Benefits Corp - Flex	1,858.16	04/18/14 Payroll
1687	Nicolet National Bank (FED/FICA Withheld)	47,484.50	04/18/14 Payroll
1688	WEA Trust Advantage	1,751.08	04/18/14 Payroll
1689	WI Dept. of Revenue (State Tax Withheld)	7,763.30	04/18/14 Payroll
1690	Employee Benefits Corp - HRA	128.04	HRA Deductibles
1691	Employee Benefits Corp - HRA	12,951.88	HRA Deductibles
1692	Employee Benefits Corp	565.75	Admin. Fees
148	Wisconsin Retirement System	37,910.13	Mar. Contributions
30601-30617	PAYROLL REGULAR CHECKS	3,109.40	04/04/14 Payroll
30618	Ameriprise Financial Services	900.00	Mar. Contributions
30619	American Funds Service Company	2,600.00	Mar. Contributions
30620	AXA Equitable	800.00	Mar. Contributions
30621	Security Benefit Life - VAA	200.00	Mar. Contributions
30622	Thrivent Financial Lutherans	35.00	Mar. Contributions
30623	Wisconsin Educators Tax	4,250.12	Mar. Contributions
30624	Great West	3,555.84	April Contributions
30625	Illinois State Disbursement Unit	279.15	Personal Deduction
30626-30636	PAYROLL REGULAR CHECKS	2,651.10	04/18/14 Payroll
30637	AFLAC	667.08	April Contributions
30638	Colby Public School Pension Plan	4,011.39	April Contributions
30639	Great West	3,806.19	April Contributions
30640	Idea Foundation of Colby, Inc	80.00	April Contributions
30641	Illinois State Disbursement Unit	279.15	Personal Deduction
9053802-9053973	PAYROLL DIRECT DEPOSIT	128,360.98	04/04/14 Payroll
9053974-9054143	PAYROLL DIRECT DEPOSIT	130,286.94	04/18/14 Payroll
	Total	454,194.05	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66751	CARDIFF, JERRY	04/29/2014	REIMBURSEMENT	MUSIC IN MOTION SENIOR AWARDS	0	185.96	185.96
10 E 400 411 125500 000			GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES			185.96	
66752	CHARTER COMMUNICATIONS	04/29/2014	5/1/14-5/31/14	OPTICAL ETHR	0	77.60	77.60
10 E 800 358 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC			77.60	
66753	CNA SURETY	04/29/2014	POLICY #71411961	BOND	0	375.00	375.00
10 E 800 714 270000 000			GENERAL FUND/INSURANCE/FIDELITY BOND PREMIUMS			375.00	
66754	COLBY M.S. - ACTIVITY FUND	04/29/2014	REIMBURSEMENT	VOCAL MUSIC FESTIVAL FEES: -ONALASKA SHOW CHOIR -ALTOONA SHOW CHOIR _SPRINGFIELD SOUND EXPLOSION SHOW CHOIR	0	800.00	800.00
10 E 400 940 125400 000			GENERAL FUND/VOCAL MUSIC/DUES & FEES			800.00	
66755	LINDA FELDT	04/29/2014	ACCOMPANIST	LARGE GROUP FESTIVALS	0	200.00	200.00
10 E 200 310 125400 000			GENERAL FUND/VOCAL MUSIC/PERSONAL SERVICES			200.00	
66756	FESTIVAL FOODS	04/29/2014	PREPAID	CARD FOR FOOD ITEMS FOR STUDENTS WITH SPECIAL DIETARY REQUIREMENTS	0	25.00	25.00
50 E 800 415 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD			25.00	
66757	HAGEN'S ON FIRST	04/29/2014	NONE	18" TRACK TROPHY'S	0	50.00	50.00
10 E 400 411 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/GENERAL SUPPLIES			50.00	
66758	HM RECEIVABLES CO. LLC	04/29/2014	950337838	BDI-2 DATA MANAGER WEB RENEWAL	0	84.15	84.15
27 E 800 435 156600 341			SPECIAL EDUC./SPEECH/LANGUAGE/PROGRAMMED COMPUTER SOFTW			84.15	
66759	STEVEN MACSWAIN	04/29/2014	MEDICAL		0	486.56	486.56
10 E 800 241 291000 000			GENERAL FUND/EARLY RETIREMENT/MEDICAL			486.56	
66760	MEDFORD VETERINARY CLINIC	04/29/2014	YA WAGES/BENEFITS	COURTNEY POLZIN	0	2,583.34	2,583.34
10 E 800 310 139000 000			GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/PERSONAL SE			2,583.34	
66761	NORTHCENTRAL TECHNICAL COLLEGE	04/29/2014	MSC-001705	12 USED COMPUTERS	0	12.00	12.00
10 E 800 561 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/EQUIPMENT REPLAC			12.00	
66762	PROGRESSIVE TRAVEL, INC.	04/29/2014	6510	HS TRACK TO UW	0	522.72	522.72

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount			
10 E 800 341 256743 000				STOUT 11.25 OURS 200 MI 45 STUDENTS GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		522.72				
66763 SJS		04/29/2014	1250	SNOW PLOWING, SPREAD SAND/SALT, SCRAPE LOT	0	834.25	834.25			
10 E 800 320 253200 000				GENERAL FUND/OPERATION-SITES/PROPERTY SERVICE		834.25				
66764 WISCONSIN SCHOOL MUSIC ASSN.		04/29/2014	109506	MS SOLO/ENSEMBLE AND LARGE GROUP BAND medals & plaques	5021314140	267.50	267.50			
10 E 200 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		267.50				
66765 WISCONSIN SCHOOL MUSIC ASSN.		04/29/2014	ACCOUNT #10154	SOLO/ENSEMBLE REGISTRATION - HIGH SCHOOL	5021314141	54.00	54.00			
10 E 400 940 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/DUES & FEES		54.00				
66766 WISCONSIN SCHOOL MUSIC ASSN.		04/29/2014	ACCOUNT #10154.	HS SOLO/ENS REGISTRISTRATIONS	5021314143	162.00	162.00			
10 E 400 940 125400 000				GENERAL FUND/VOCAL MUSIC/DUES & FEES		162.00				
66767 WISCONSIN SCHOOL MUSIC ASSN.		04/29/2014	ORDER #WI-5655	MS & HS AWARDS	5021314144	1,091.20	1,091.20			
10 E 200 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		345.60				
10 E 200 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		745.60				
							17	Computer	Check(s) For a Total of	7,811.28

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66768	A TO Z TOWN AND COUNTRY LLC 10 E 800 411 254300 000	05/01/2014	572437	GROUNDING CAP GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES	0	18.95 18.95	36.94
10 E 800 411 253300 000			572459	STACKING DRAWER GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES	0	17.99 17.99	
66769	BILL'S TIRE & SERVICE, INC. 10 E 800 320 254500 000	05/01/2014	35341	VAN TIRE REPAIR GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE	0	32.07 32.07	32.07
66770	BUSHMAN, RICHARD 50 E 800 415 257220 000	05/01/2014	L252046	COTTAGE CHEESE FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD	0	234.10 234.10	520.00
50 E 800 415 257220 000			L252064	MILK FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD	0	18.10 18.10	
50 E 800 415 257220 000			L252096	COTTAGE CHEESE FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD	0	234.10 234.10	
50 E 800 415 257220 000			L252615	MILK FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD	0	33.70 33.70	
66771	CDW GOVERNMENT INC 10 E 800 551 266000 368	05/01/2014	LK31428	HP 120GB 6G SATA VE 2.5IN EB SSD HP SB DL320E GEN8V2 E3-1240V3 SFF HP 120GB 6G SATA VE 2.5IN GENERAL FUND/TECHNOLOGY COORD/PROJECTS/EQUIPMENT ADDITI	2011314010	1,445.38 1,445.38	1,445.38
66772	DALCO 10 E 800 411 254490 000	05/01/2014	2734883	VAC PARTS: CARBON BRUSH SET GENERAL FUND/REPAIR OTHER EQUIP/GENERAL SUPPLIES	0	15.03 15.03	15.03
66773	DECKER AUTOMOTIVE LLC 10 E 800 320 254500 000	05/01/2014	19795	OIL CHANGE on E250 GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE	0	37.13 37.13	37.13
66774	FOLLETT SCHOOL SOLUTIONS, INC 10 E 100 432 222200 000 10 E 100 439 222200 000	05/01/2014	406621F-6	ELEMENTARY BOOKS GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS GENERAL FUND/LMC - INST SERVICE/OTHER MEDIA	2001314086	335.47 176.30 159.17	2,456.98
10 E 200 432 222200 000 10 E 200 439 222200 000			406622F-4	MIDDLE SCHOOL BOOKS GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS GENERAL FUND/LMC - INST SERVICE/OTHER MEDIA	2001314087	2,121.51 1,639.26 482.25	
66775	GERSTBERGER RIB LAKE FLORIST 10 E 800 411 231100 000	05/01/2014	NONE	R. KILTY FUNERAL - MIXED BASKET GENERAL FUND/BOARD OF EDUCATION/GENERAL SUPPLIES	0	55.00 55.00	55.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc.	PO Number	Invoice Amount	Check Amount
66776	INSTRUMENTALIST PRODUCTS CO	05/01/2014	ACCT #54421C 1401	SOUSA COMBINATION AWARD & GILMORE STUDENT AWARD	0	120.00	120.00
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		120.00	
66777	JONES SCHOOL SUPPLY	05/01/2014	1192991	HS AWARDS	5021314146	181.18	181.18
10 E 400 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		181.18	
66778	MARSHFIELD BOOK & STATIONARY	05/01/2014	324159	TRIMMERS	0	16.70	16.70
10 E 200 411 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES		16.70	
66779	REINHART FOODSERVICE	05/01/2014	APRIL 2014	FOOD & SUPPLIES	0	4,122.63	4,122.63
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		3,640.52	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		237.69	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		244.42	
66780	KEVIN SPINDLER	05/01/2014	REIMBURSEMENT	FAME FINALS HOTEL EXPENSE	0	577.50	577.50
10 E 400 342 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		577.50	
66781	STRO'S PLUMBING LLC	05/01/2014	6293	HS KITCHEN DRAIN LINE REPAIR	0	456.85	456.85
50 E 800 320 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PROPERTY S		456.85	
66782	SYSCO BARABOO LLC	05/01/2014	APRIL 2014	FOOD & SUPPLIES	0	5,065.08	5,065.08
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		4,539.89	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		73.00	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		452.19	

15 Computer Check(s) For a Total of 15,138.47

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66783	BAUMANN, AMANDA A	05/06/2014	MILEAGE	INTERAGENCY TRANSITION PLANNING ----- ----- BIRTH TO 3 TRANSITION ----- ----- eEARLY INDICATOR TRAINING	0	95.32	95.32
27 E 800 342 221300 341			SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA			95.32	
66784	NANCY BECKER	05/06/2014	APRIL 2014	MILEAGE	0	67.20	67.20
10 E 400 342 222200 000			GENERAL FUND/LMC - INST SERVICE/EMPLOYEE TRAVEL & EXP.			67.20	
66785	DIANE HANSON	05/06/2014	4/7/14-4/25/14	9 T RIPS - RIDE BUS W/STUDENT	0	75.60	75.60
27 E 800 342 256751 341			SPECIAL EDUC./EEN PUPIL TRANSPORTATION/EMPLOYEE TRAVEL			75.60	
66786	MARY JEAN HORNICK	05/06/2014	4/1/14-4/30/14	11 TRIPS - RIDE BUS W/STUDENT	0	92.40	92.40
27 E 800 342 256751 341			SPECIAL EDUC./EEN PUPIL TRANSPORTATION/EMPLOYEE TRAVEL			92.40	
66787	MISSISSIPPI WELDERS SUPPLY	05/06/2014	1733622	WELDER (POS MAN: PROD)	0	1,275.00	1,275.00
10 E 800 561 139000 401			GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/EQUIPMENT R			1,275.00	
66788	JILL PUGH	05/06/2014	STUDENT LUNCHES	COMMUNITY OUTING - MAY 9, 2014	0	60.00	60.00
27 E 400 415 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD			60.00	
66789	RCU CARDHOLDER SERVICES	05/06/2014	24071054099987182410	VAN REPAIR	0	124.27	512.23
10 E 800 320 254500 000			GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE			124.27	
			24121574096000095269	IPAD CASE	0	33.94	
10 E 800 411 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES			33.94	
			24325454091900011977	KALAHARI - 3 FCCLA ROOMS (HOS:RFBS)	0	210.00	
10 E 800 342 139000 401			GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/EMPLOYEE TR			70.00	
10 E 800 345 139000 401			GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/PUPIL ROOM			140.00	
			24431054093200127515	3-WAY ADJUSTABLE	0	29.66	
10 E 800 411 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES			29.66	
			2449215410584945463	LAP TOP KEY	0	6.74	
10 E 800 411 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES			6.74	
			24692164087000003641	REAL SCIENCE BOOK	0	18.95	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 439 223910 000				GENERAL FUND/READING SPECIALIST/OTHER MEDIA		18.95	
			24692164092000109118	5 BOOKS	0	31.45	
10 E 800 439 223910 000				GENERAL FUND/READING SPECIALIST/OTHER MEDIA		31.45	
			24692164093000259379	4 BOOKS	0	57.22	
10 E 800 439 223910 000				GENERAL FUND/READING SPECIALIST/OTHER MEDIA		57.22	
66790	VERIZON WIRELESS	05/06/2014	9724126304		0	28.49	28.49
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		28.49	
				8 Computer	Check(s) For a Total of		2,206.24

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66791	GARY KOY	05/08/2014	OFFICIAL	VARSITY SOFTBALL 5-8-14	0	92.00	92.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		92.00	
66792	JAMES KRUEGER	05/08/2014	OFFICIAL	VARSITY BASEBALL 5-8-14	0	90.00	90.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		90.00	
66793	MICHAEL LINDAU	05/08/2014	OFFICIAL	VARSITY BASEBALL 5-8-14	0	106.00	106.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		106.00	
66794	PIZZA HUT	05/08/2014	PREPAID	SADD MOCK ACCIDENT	0	143.00	143.00
10 E 800 410 120000 850				GENERAL FUND/REGULAR CURRICULUM/SUPPLIES AND MATERIALS		143.00	
66795	SCHOOL DISTRICT OF CADOTT	05/08/2014	ENTRY FEE	TACK INVITATIONAL 5-15-14	0	100.00	100.00
10 E 400 940 162319 000				GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES		100.00	
66796	GERALD STURTZ	05/08/2014	OFFICIAL	VARSITY SOFTBALL 5-8-14	0	60.00	60.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		60.00	
66797	SYSCO BARABOO LLC	05/08/2014	405010526	FOOD	0	1,088.74	1,088.74
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		1,088.74	

7 Computer Check(s) For a Total of 1,679.74

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66798	MIKE BUTTKE	05/12/2014	OFFICIAL	VARSITY BASEBALL 5-15-14	0	60.00	60.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		60.00	
66799	JACK CULHANE	05/12/2014	OFFICIAL	VARSITY SOFTBALL 5-16-14	0	142.00	142.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		142.00	
66800	KIP DOWNING	05/12/2014	OFFICIAL	VARSITY BASEBALL 5-16-14	0	120.00	120.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		120.00	
66801	KIP DOWNING	05/12/2014	OFFICIAL	VARSITY SOFTBALL 5-15-14	0	120.00	120.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		120.00	
66802	THOMAS HACK	05/12/2014	OFFICIAL	VARSITY SOFTBALL 5-13-14	0	152.00	152.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		152.00	
66803	MARK HORN	05/12/2014	OFFICIAL	VARSITY BASEBALL 5-15-14	0	60.00	60.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		60.00	
66804	MICHAEL KLEIN	05/12/2014	OFFICIAL	VARSITY BASEBALL 5-13-14	0	76.00	76.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		76.00	
66805	JAMES KRUEGER	05/12/2014	OFFICIAL	VARSITY BASEBALL 5-13-14	0	60.00	60.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		60.00	
66806	DAVID MARTIN	05/12/2014	OFFICIAL	VARSITY SOFTBALL 5-16-14	0	120.00	120.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		120.00	
66807	JOSEPH PACHAL	05/12/2014	OFFICIAL	VARSITY BASEBALL 5-16-14	0	152.00	152.00
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		152.00	
66808	JOSEPH PACHAL	05/12/2014	OFFICIAL	VARSITY SOFTBALL 5-15-14	0	152.00	152.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		152.00	
66809	TERRY PETERSON	05/12/2014	OFFICIAL	VARSITY SOFTBALL 5-13-14	0	120.00	120.00
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		120.00	

12 Computer Check(s) For a Total of 1,334.00



	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	1,334.00
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	1,334.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,334.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66810	A TO Z TOWN AND COUNTRY LLC	05/19/2014	574323	WINDSHIELD WASHER FLUID	0	4.38	26.89
10 E 800 411 254500 000			GENERAL FUND/MAINTENANCE-VEHICLES/GENERAL SUPPLIES			4.38	
			575681	UPS SHIPPING CHARGE	0	22.51	
10 E 800 353 263300 000			GENERAL FUND/PUBLIC INFORMATION/POSTAGE			22.51	
66811	ADVANCED DISPOSAL SERVICES	05/19/2014	M10000746207	APRIL 2014 GARBAGE PICKUP	0	1,947.32	1,947.32
10 E 800 320 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE			1,947.32	
66812	AMERICAN WELDING & GAS INC	05/19/2014	ACCOUNT #BC272	FLAMEX, OXYGEN, ARGON, ARON-CARBOND DIOXIDE, ACETYLENE, CYLINDER TANK RENTAL	0	982.34	1,056.00
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			840.91	
10 E 400 411 126000 000			GENERAL FUND/SCIENCE/GENERAL SUPPLIES			107.83	
10 E 400 571 126000 000			GENERAL FUND/SCIENCE/EQUIPMENT RENTAL			33.60	
			ACCOUNT #BJ837	POOL = CYLINDER RENTA, CARBON DIOXIDE	0	73.66	
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			73.66	
66813	BURNETT TRANSIT, INC.	05/19/2014	22 ST - 92 MI	BOYS HS TRACK to WAUSAU	0	278.63	905.05
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			278.63	
			24 ST - 30 MI	HS TRACK to MARSHFIELD	0	99.90	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			99.90	
			24 ST - 91.7 MI	GIRLS HS TRACK to WAUSAU	0	274.02	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			274.02	
			63 ST - 90.3 MI	MS TRACK to GILMAN	0	252.50	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			252.50	
66814	BURT TROPHY & AWARDS INC	05/19/2014	18410	YEAR END AWARDS	0	505.90	505.90
10 E 400 411 125400 000			GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES			505.90	
66815	CESA #10	05/19/2014	2603	DL MAINTENANCE, HDMI TO DVI-D CABLE	0	547.33	547.33

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 320 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/PROPERTY SERVICE		547.33	
66816	CESA #10	05/19/2014	2718	CWETN DISTANCE LEARNING NETWORK COURSE COSTS SPRING	0	12,149.11	12,149.11
10 E 800 358 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC		120.29	
10 E 800 386 431124 000				GENERAL FUND/TUITION DL MATH/PAYMENT TO CESA		1,057.02	
10 E 800 386 431122 000				GENERAL FUND/TUITION DL ENGLISH/PAYMENT TO CESA		8,379.92	
10 E 800 386 431132 000				GENERAL FUND/TUITION DL BUS. EDUC./PAYMENT TO CESA		427.80	
10 E 800 386 431127 000				GENERAL FUND/TUITION DL SOC. STUDIES/PAYMENT TO CESA		1,605.40	
10 E 800 386 431123 000				GENERAL FUND/TUITION DL FOREIGN LANG/PAYMENT TO CESA		558.68	
66817	CITY OF COLBY	05/19/2014	ADAMS ST HOUSE	3/17/14-4/16/14	0	18.00	3,337.35
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		18.00	
				CD/EC	3/17/14-4/15/14	0	63.20
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		63.20	
				ELEMENTARY SCHOOL	3/17/14-4/16/14	0	779.05
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		779.05	
				HIGH SCHOOL	3/17/14-4/16/14	0	2,095.80
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		2,095.80	
				MIDDLE SCHOOL	3/17/14-4/16/14	0	381.30
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		381.30	
66818	COLBY SCHOOLS/LUNCH PROGRAM	05/19/2014	APRIL 2014	ADULT PRE-K LUNCH ACCOUNT #6076	0	197.15	423.95
10 E 050 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS. MEALS, GR. T		197.15	
				BROWN	FOSTER	0	59.85
					GRANDPARENTS		
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS. MEALS, GR. T		59.85	
				DANEN	FOSTER	0	31.50
					GRANDPARENTS		
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS. MEALS, GR. T		31.50	
				FRICKE	FOSTER	0	44.10
					GRANDPARENTS		
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS. MEALS, GR. T		44.10	
				GEIGER	FOSTER	0	34.65
					GRANDPARENTS		
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS. MEALS, GR. T		34.65	
				MARGRAFF	FOSTER	0	56.70
					GRANDPARENTS		

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		56.70	
66819	COUNTY MARKET ACCOUNT #6017	05/19/2014	0059	Food	6001314024	275.82	669.16
27 E 100 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		275.82	
			0094	CARL PERKINS \$ (HOS:RFBS)	0	62.01	
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		11.15	
10 E 800 415 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/FOOD		50.86	
			0168	BROWN SUGAR	6001314024	8.97	
27 E 100 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		8.97	
			6065	Living Skills cooking/activity supplies	6001314041	56.76	
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		56.76	
			APRIL 2014	AG FOOD & SUPPLIES	5021314038	144.91	
10 E 400 411 131000 000				GENERAL FUND/AGRICULTURE/GENERAL SUPPLIES		113.83	
10 E 400 415 131000 000				GENERAL FUND/AGRICULTURE/FOOD		31.08	
			FOODSERVICE	FOOD	1011314018	20.29	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		20.29	
			HS EEN	Grocery shopping for the 2013-14 school year	6001314043	100.40	
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		100.40	
66820	COUNTY MARKET - F&CE ACCT 8007	05/19/2014	APRIL 2014	GROCERIES/MISC	5021314043	170.76	170.76
10 E 400 415 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/FOOD		170.76	
66821	CRC LUMBER LLC	05/19/2014	39870	CDX	1011314043	38.50	38.50
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		38.50	
66822	DEAN FOODS OF WISCONSIN	05/19/2014	APRIL 2014	MILK	0	6,117.77	6,117.77
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		6,117.77	
66823	DECKER AUTOMOTIVE LLC	05/19/2014	19875	CHRYSLER VAN OIL CHANGE	0	31.15	31.15
10 E 800 320 254500 000				GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE		31.15	
66824	DEPARTMENT OF ADMINISTRATION	05/19/2014	067564	6 MONTHS VIDEO SERVICE FOR TEACH 1/1/14-6/30/14	0	1,500.00	1,500.00
10 E 800 358 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC		1,500.00	
66825	DEPT.OF HEALTH SERVICES	05/19/2014	124 HSAT-7QX9A7	MIDDLE & HIGH	0	440.00	440.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SCHOOL			
50 E 800 940 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/DUES & FEE		440.00	
66826	DEPT.OF HEALTH SERVICES	05/19/2014	124 KPAL-8ATMJA	LITTLE STARS PRESCHOOL	0	150.00	150.00
10 E 800 940 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/DUES & FEES		150.00	
66827	DEPT OF WORKFORCE DEVELOPMENT	05/19/2014	APRIL 2014	UNEMPLOYMENT	0	536.55	536.55
10 E 800 730 270000 000				GENERAL FUND/INSURANCE/UNEMPLOYMENT COMPENSATION		536.55	
66828	DUNLAP INDUSTRIES	05/19/2014	14643	FLOOR COVERING	0	4,244.00	4,244.00
10 E 800 551 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/EQUIPMENT ADDITION		4,244.00	
66829	E.O. JOHNSON COMPANY, INC.	05/19/2014	CNIN702324	COPIES	0	3,167.46	3,167.46
10 E 800 411 258400 000				GENERAL FUND/COPYING/DUPLICATING/GENERAL SUPPLIES		2,443.07	
27 E 800 411 223300 341				SPECIAL EDUC./EEN DIRECTOR/GENERAL SUPPLIES		547.01	
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		177.38	
66830	LEA FILDES	05/19/2014	MEDICAL		0	2,975.48	2,975.48
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		2,975.48	
66831	G&K SERVICES INC	05/19/2014	APRIL 2014	SHOP COATS & TOWELS	0	126.38	126.38
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		126.38	
66832	HARMONY COUNTRY CO-OP	05/19/2014	APRIL2014	APRIL 2014 GAS CHARGES	0	900.64	900.64
10 E 800 348 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		64.88	
10 E 800 348 162212 000				GENERAL FUND/BOYS GOLF/VEHICLE FUEL		78.63	
10 E 800 348 120000 000				GENERAL FUND/REGULAR CURRICULUM/VEHICLE FUEL		39.94	
10 E 800 348 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL		91.50	
10 E 800 348 161333 000				GENERAL FUND/VOC.INDUSTRIAL CLUBS OF AM./VEHICLE FUEL		127.30	
10 E 800 410 120000 850				GENERAL FUND/REGULAR CURRICULUM/SUPPLIES AND MATERIALS		120.00	
10 E 800 348 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		29.80	
10 E 800 348 161311 000				GENERAL FUND/FUTURE FARMERS OF AMERICA/VEHICLE FUEL		66.55	
10 E 800 348 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/VEHICLE FUE		37.09	
27 E 800 348 138200 341				SPECIAL EDUC./VOC ED EEN/VEHICLE FUEL		115.60	
27 E 800 348 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/VEHICLE FUEL		129.35	
66833	HAWKINS, INC	05/19/2014	3590018	POOL SUPPLIES	0	282.48	282.48
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		282.48	
66834	HILTON ATLANTA	05/19/2014	CONF #3127733546	NATIONAL HISTORY BEE 2014 - NATIONAL FINALS 1 ROOM - DAN KRAUSE ARRIVAL JUNE 5, 2014 DEPARTURE JUNE 8, 2014	0	435.00	435.00
10 E 200 940 127000 000				GENERAL FUND/SOCIAL STUDIES/DUES & FEES		435.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66835	INDIANHEAD FOODSERVICE DISTRIB	05/19/2014	APRIL 2014	FOOD & SUPPLIES	0	8,114.19	8,114.19
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		5,810.97	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		270.77	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		1,914.21	
50 E 800 419 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/OTHER SUPPLIES		118.24	
66836	INDIANHEAD FOODSERVICE DISTRIB	05/19/2014	APRIL 2014	FOOD	0	136.25	136.25
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		136.25	
66837	J H LARSON COMPANY	05/19/2014	S100640729.001	WAX GASKET	0	1.62	98.66
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		1.62	
			S100640729.002	BOWL	0	97.04	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		97.04	
66838	J W PEPPER & SON INC	05/19/2014	07548976	HS MUSIC	5021314145	27.49	27.49
10 E 400 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		27.49	
66839	DENNIS OR RHONDA KIEFFER	05/19/2014	APRIL 2014	MILES TO ABBY	0	63.24	63.24
				CHRISTIAN ACADEMY			
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		63.24	
66840	KURT OR HEATHER KULAS	05/19/2014	APRIL 2014	MILES TO ABBY	0	50.59	50.59
				CHRISTIAN ACADEMY			
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		50.59	
66841	LAMBEAU TELECOM	05/19/2014	21574763		0	73.76	73.76
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		73.76	
66842	MARSHFIELD CLINIC	05/19/2014	APRIL 2014	EMPLOYEE	0	105.30	105.30
				PHYSICALS			
10 E 800 310 264500 000				GENERAL FUND/STAFF HEALTH SERVICES/PERSONAL SERVICES		57.00	
50 E 800 310 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PERSONAL S		48.30	
66843	MARATHON COUNTY CLERK	05/19/2014	I1401238	ELECTION CHARGES	0	400.00	400.00
10 E 800 310 231400 000				GENERAL FUND/BD. OF ED. ELECTIONS/PERSONAL SERVICES		400.00	
66844	MARK'S DRUM DEPOT	05/19/2014	726278	GUITARS	0	279.00	279.00
10 E 100 440 125400 000				GENERAL FUND/VOCAL MUSIC/NON-CAPITAL EQUIPMENT		279.00	
66845	NASSCO INC	05/19/2014	S1785712.001	BATH TISSUE, ROLL	0	2,157.95	2,157.95
				TOWLING,			
				CLEANSER, CAN			
				LINERS			
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		2,157.95	
66846	OFFICEMAX	05/19/2014	1094 01 0715	SPECIALTY PAPERS	0	91.83	91.83
10 E 400 411 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES		91.83	
66847	PARKSIDE BUS	05/19/2014	25 ST - 104 MI	NTC CAREER DAY,	0	241.44	36,061.48

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				WAUSAU			
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		241.44	
			30 ST - 103 MI	BASEBALL to NEILLSVILLE	0	260.28	
10 E 800 341 256743 000				GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		260.28	
			30 ST - 42 MI	SOFTBALL & BASEBALL to SPENCER	0	140.77	
10 E 800 341 256743 000				GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		140.77	
			4/2013/14	DAILY BUS ROUTES	0	25,590.44	
10 E 800 341 256710 000				GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL		25,590.44	
			75 ST - 318 MI	SOPHMORE to UWEC & CUTC	0	767.30	
10 E 800 341 256742 401				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		767.30	
			EEN BUS		0	4,414.13	
27 E 800 341 256751 011				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL		4,414.13	
			EEN BUS MILEAGE	1332.6 MILES	0	812.89	
27 E 800 341 256751 011				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL		812.89	
			EEN NOON RATE	1100.9 MILES	0	1,860.52	
27 E 800 341 256751 011				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL		1,860.52	
			FUEL BASE COST	MARCH 2014	0	1,973.71	
10 E 800 341 256710 000				GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL		1,973.71	
66848 ALEX PEPLINSKI		05/19/2014	APRIL 2014		0	94.50	94.50
50 E 800 185 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/SALARY STU		94.50	
66849 PER MAR SECURITY SERVICES CORP		05/19/2014	1161123		0	53.46	53.46
10 E 900 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		53.46	
66850 PRIMETIME EVENT & RACE MANAGEM		05/19/2014	3364	TIMING/MILEAGE	0	503.04	503.04
10 E 400 310 162319 000				GENERAL FUND/TRACK-BOYS/GIRLS/PERSONAL SERVICES		503.04	
66851 PURCHASE POWER PITNEY BOWES		05/19/2014	5502465434-4/30	POSTAGE LABELS	0	39.09	39.09
10 E 400 411 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES		39.09	
66852 QUILL CORPORATION		05/19/2014	2696292	MARKERS, BINDER CLIPS	0	41.91	287.73
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		41.91	
			2696306	PENS	0	13.98	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		13.98	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 200 411 120000 000			2730041	BOOK TAPE	0	166.68	
				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		166.68	
10 E 200 411 120000 000			2730682	RUBBER CEMENT	0	65.16	
				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		65.16	
66853 RMM SOLUTIONS INC		05/19/2014	30892	NETWORK DEVICE -	0	240.00	240.00
				FIREWALL - REMOTE			
10 E 800 310 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/PERSONAL SERVICE		240.00	
66854 RUDER WARE, L.L.S.C.		05/19/2014	184553	GENERAL MATTERS	0	92.50	92.50
10 E 800 310 231500 000				GENERAL FUND/BOARD OF ED. LEGAL/PERSONAL SERVICES		92.50	
66855 BRIANNA SCHREFFLER		05/19/2014	APRIL 2014		0	78.00	78.00
50 E 800 185 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/SALARY STU		78.00	
66856 SCHOOL DISTRICT OF OWEN WITHEE		05/19/2014	OE	OPEN ENROLLMENT	0	11,445.00	11,445.00
				INVOICE AH			
10 E 800 382 435000 000				GENERAL FUND/GEN BASE COST TUITION/INTERDISTRICT PAYMEN		6,485.00	
27 E 800 382 437000 019				SPECIAL EDUC./SPED ADD/EXCES COST TUITION OE/INTERDISTR		4,960.00	
66857 SCHOOL DISTRICT OF SPENCER		05/19/2014	NONE	EARLY CHILDHOOD	0	1,000.00	1,000.00
				CERTIFICATE/NTC			
10 E 800 382 431152 000				GENERAL FUND/EARLY CHILDHOOD/INTERDISTRICT PAYMENT		1,000.00	
66858 SECURITY HEALTH PLAN		05/19/2014	JUNE2014	Health Insurance	0	179,762.52	179,762.52
				Premium for June			
				2014			
10 L 000 000 811631 000				GENERAL FUND/HEALTH INSURANCE		124,930.08	
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		14,364.05	
27 L 000 000 811631 000				SPECIAL EDUC./HEALTH INSURANCE		30,721.76	
50 L 000 000 811631 000				FOOD SERVICE FUND/HEALTH INSURANCE		9,746.63	
66859 SHOPKO STORES OPER CO		05/19/2014	6641	SUPPLIES	6001314053	17.76	17.76
27 E 100 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		17.76	
66860 SKYLINE GOLF COURSE		05/19/2014	NONE	COLBY GOLF	0	136.00	136.00
10 E 800 940 162212 000				GENERAL FUND/BOYS GOLF/DUES & FEES		136.00	
66861 SMITH BROTHERS MEATS INC		05/19/2014	3876	SCHOOL TO WORK	0	970.31	970.31
				LUNCH			
10 E 800 415 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/FOOD		970.31	
66862 STERLING WATER INC		05/19/2014	342X03928200	SOLAR SALT	0	65.60	65.60
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		65.60	
66863 TEAM SPORTING GOODS INC		05/19/2014	AAH054482-AG03	AEROSOL SPRAY	0	48.39	48.39
				PAINT			
10 E 800 411 253200 000				GENERAL FUND/OPERATION-SITES/GENERAL SUPPLIES		48.39	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66864	TP PRINTING CO INC	05/19/2014	APRIL 2014	HORNET HIGHLIGHTS	0	310.00	310.00
10 E 400 354 132000 000				GENERAL FUND/BUSINESS EDUCATION/PRINTING & BINDING		310.00	
66865	WI ASSN SCHOOL BOARDS INC	05/19/2014	22082	EMPLOYEE HANDBOOK	0	500.00	500.00
10 E 800 411 231100 000				ANNUAL RENEWAL 2014-15 GENERAL FUND/BOARD OF EDUCATION/GENERAL SUPPLIES		500.00	
66866	WI DEPT OF JUSTICE	05/19/2014	G2930	1 BACKGROUND	0	7.00	7.00
10 E 800 310 232100 000				SEARCH GENERAL FUND/OFFICE OF SUPERINTENDENT/PERSONAL SERVICES		7.00	
66867	XCEL ENERGY	05/19/2014	ADAMS ST HOUSE	4/8/14-5/7/14	0	40.18	10,013.17
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		40.18	
10 E 800 331 253300 000				CD/EC GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	211.65	211.65
10 E 800 331 253300 000				ELEMENTARY SCHOOL GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	1,393.83	1,393.83
10 E 800 331 253300 000				HIGH SCHOOL GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	8,367.51	8,367.51

58 Computer Check(s) For a Total of 296,008.04

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
100000	INSTRUCTION						
110000	ELEMENTARY CURRICULUM						
SALARIES	1,085,265.00	890,941.99	82.09	1,060,463.00	799,122.43	75.36	261,340.57
EMPLOYEE BENEFITS	529,242.00	440,377.11	83.21	600,170.00	463,524.06	77.23	136,645.94
PURCHASED SERVICES	52,300.00	40,693.82	77.81	2,300.00	1,080.00	46.96	1,220.00
NON-CAPITAL OBJECTS	42,315.00	30,635.15	72.40	45,060.00	34,631.21	76.86	10,428.79
CAPITAL OBJECTS	498.00	1,497.00	300.60	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,100.00	-405.25	-36.84	500.00	0.00	0.00	500.00
ELEMENTARY CURRICULUM	1,710,720.00	1,403,739.82	82.06	1,708,493.00	1,298,357.70	75.99	410,135.30
120000	REGULAR CURRICULUM						
SALARIES	1,338,518.00	1,074,933.92	80.31	1,410,781.00	1,045,720.72	74.12	365,060.28
EMPLOYEE BENEFITS	738,690.00	536,342.02	72.61	734,087.00	550,756.11	75.03	183,330.89
PURCHASED SERVICES	4,480.00	3,358.10	74.96	5,140.00	5,596.85	108.89	-456.85
NON-CAPITAL OBJECTS	72,109.00	66,142.43	91.73	65,425.00	57,293.56	87.57	8,131.44
CAPITAL OBJECTS	23,130.00	7,780.66	33.64	14,269.00	9,912.96	69.47	4,356.04
OTHER OBJECTS	3,885.00	3,609.00	92.90	4,385.00	3,698.00	84.33	687.00
REGULAR CURRICULUM	2,180,812.00	1,692,166.13	77.59	2,234,087.00	1,672,978.20	74.88	561,108.80
130000	VOCATIONAL CURRICULUM						
SALARIES	175,400.00	140,807.15	80.28	173,220.00	132,521.48	76.50	40,698.52
EMPLOYEE BENEFITS	92,885.00	57,342.80	61.74	99,802.00	66,780.70	66.91	33,021.30
PURCHASED SERVICES	6,620.00	2,342.06	35.38	4,050.00	5,759.34	142.21	-1,709.34
NON-CAPITAL OBJECTS	32,550.00	28,250.29	86.79	22,280.00	14,200.26	63.74	8,079.74
CAPITAL OBJECTS	445.00	2,986.37	671.09	0.00	1,275.00	0.00	-1,275.00
OTHER OBJECTS	0.00	363.00	0.00	0.00	120.00	0.00	-120.00
VOCATIONAL CURRICULUM	307,900.00	232,091.67	75.38	299,352.00	220,656.78	73.71	78,695.22
140000	PHYSICAL CURRICULUM						
SALARIES	133,630.00	108,720.68	81.36	136,307.00	99,814.92	73.23	36,492.08
EMPLOYEE BENEFITS	82,719.00	57,630.17	69.67	84,933.00	49,066.02	57.77	35,866.98
PURCHASED SERVICES	700.00	350.00	50.00	700.00	350.00	50.00	350.00
NON-CAPITAL OBJECTS	4,270.00	3,446.93	80.72	5,515.00	5,418.80	98.26	96.20

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
100000	INSTRUCTION						
140000	PHYSICAL CURRICULUM						
CAPITAL OBJECTS	0.00	0.00	0.00	480.00	398.46	83.01	81.54
OTHER OBJECTS	3,215.00	3,670.00	114.15	3,375.00	4,140.00	122.67	-765.00
PHYSICAL CURRICULUM	224,534.00	173,817.78	77.41	231,310.00	159,188.20	68.82	72,121.80
150000	SPECIAL CURRICULUM						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL CURRICULUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
160000	CO-CURRICULAR						
SALARIES	67,760.00	61,970.15	91.46	102,749.00	94,103.39	91.59	8,645.61
EMPLOYEE BENEFITS	7,948.00	6,877.08	86.53	11,901.00	11,257.97	94.60	643.03
PURCHASED SERVICES	32,580.00	27,083.30	83.13	33,520.00	22,834.41	68.12	10,685.59
NON-CAPITAL OBJECTS	20,495.00	20,029.61	97.73	25,530.00	25,786.00	101.00	-256.00
CAPITAL OBJECTS	2,470.00	2,699.65	109.30	2,750.00	2,949.90	107.27	-199.90
OTHER OBJECTS	11,345.00	9,067.08	79.92	11,340.00	8,934.89	78.79	2,405.11
CO-CURRICULAR	142,598.00	127,726.87	89.57	187,790.00	165,866.56	88.33	21,923.44
170000	SPECIAL NEEDS						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	1,000.00	0.00	0.00	500.00	0.00	0.00	500.00
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,500.00	1,035.00	69.00	1,500.00	540.00	36.00	960.00
SPECIAL NEEDS	2,500.00	1,035.00	41.40	2,000.00	540.00	27.00	1,460.00
INSTRUCTION	4,569,064.00	3,630,577.27	79.46	4,663,032.00	3,517,587.44	75.44	1,145,444.56

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
210000	PUPIL SERVICES						
SALARIES	131,140.00	110,657.06	84.38	126,725.00	96,888.91	76.46	29,836.09
EMPLOYEE BENEFITS	81,622.00	63,260.44	77.50	80,338.00	60,500.56	75.31	19,837.44
PURCHASED SERVICES	3,820.00	2,635.19	68.98	3,865.00	2,226.34	57.60	1,638.66
NON-CAPITAL OBJECTS	5,255.00	4,323.18	82.27	5,105.00	4,095.47	80.22	1,009.53
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	210.00	162.00	77.14	170.00	150.00	88.24	20.00
PUPIL SERVICES	222,047.00	181,037.87	81.53	216,203.00	163,861.28	75.79	52,341.72
220000	INSTRUCTIONAL STAFF SERVICES						
SALARIES	193,069.00	145,757.98	75.50	178,526.00	140,297.67	78.59	38,228.33
EMPLOYEE BENEFITS	116,980.00	102,171.49	87.34	109,549.00	85,783.72	78.31	23,765.28
PURCHASED SERVICES	55,098.00	44,469.18	80.71	59,557.00	44,646.10	74.96	14,910.90
NON-CAPITAL OBJECTS	60,660.00	51,881.54	85.53	54,377.00	49,370.00	90.79	5,007.00
CAPITAL OBJECTS	5,420.00	3,367.64	62.13	4,500.00	4,195.82	93.24	304.18
OTHER OBJECTS	1,460.00	1,130.00	77.40	1,480.00	684.00	46.22	796.00
INSTRUCTIONAL STAFF SERVI	432,687.00	348,777.83	80.61	407,989.00	324,977.31	79.65	83,011.69
230000	GENERAL ADMINISTRATION						
SALARIES	155,300.00	151,564.75	97.59	121,988.00	103,487.10	84.83	18,500.90
EMPLOYEE BENEFITS	83,234.00	80,858.68	97.15	64,989.00	44,637.54	68.68	20,351.46
PURCHASED SERVICES	41,381.00	57,159.34	138.13	64,230.00	37,587.83	58.52	26,642.17
NON-CAPITAL OBJECTS	8,600.00	5,823.87	67.72	7,075.00	4,164.16	58.86	2,910.84
CAPITAL OBJECTS	2,320.00	3,816.34	164.50	2,820.00	4,059.86	143.97	-1,239.86
OTHER OBJECTS	6,200.00	4,837.00	78.02	6,500.00	7,158.30	110.13	-658.30
GENERAL ADMINISTRATION	297,035.00	304,059.98	102.37	267,602.00	201,094.79	75.15	66,507.21
240000	BUILDING ADMINISTRATION						
SALARIES	371,200.00	302,694.14	81.54	336,885.00	280,823.21	83.36	56,061.79
EMPLOYEE BENEFITS	185,107.00	149,239.77	80.62	210,901.00	154,456.46	73.24	56,444.54
PURCHASED SERVICES	9,950.00	8,418.98	84.61	8,400.00	3,871.63	46.09	4,528.37
NON-CAPITAL OBJECTS	7,350.00	3,538.77	48.15	8,460.00	2,732.70	32.30	5,727.30

Obj	2012-13		2012-13		2013-14		2013-14	
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %	Unexpended Bal	
200000	SUPPORT SERVICES							
240000	BUILDING ADMINISTRATION							
CAPITAL OBJECTS	0.00	70.00	0.00	750.00	650.00	86.67	100.00	
OTHER OBJECTS	2,110.00	515.00	24.41	1,350.00	1,445.00	107.04	-95.00	
BUILDING ADMINISTRATION	575,717.00	464,476.66	80.68	566,746.00	443,979.00	78.34	122,767.00	
250000	BUSINESS ADMINISTRATION							
SALARIES	389,300.00	330,954.31	85.01	413,847.00	348,476.83	84.20	65,370.17	
EMPLOYEE BENEFITS	242,775.00	189,665.66	78.12	271,788.00	215,756.73	79.38	56,031.27	
PURCHASED SERVICES	1,092,192.00	1,037,634.98	95.00	1,068,363.00	989,088.88	92.58	79,274.12	
NON-CAPITAL OBJECTS	99,060.00	81,834.42	82.61	101,200.00	74,941.62	74.05	26,258.38	
CAPITAL OBJECTS	27,500.00	24,729.52	89.93	27,500.00	21,968.78	79.89	5,531.22	
INSURANCE & JUDGMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTHER OBJECTS	900.00	2,810.82	312.31	2,900.00	1,028.19	35.45	1,871.81	
BUSINESS ADMINISTRATION	1,851,727.00	1,667,629.71	90.06	1,885,598.00	1,651,261.03	87.57	234,336.97	
260000	CENTRAL SERVICES							
SALARIES	71,000.00	63,831.30	89.90	44,000.00	33,258.52	75.59	10,741.48	
EMPLOYEE BENEFITS	61,670.00	40,895.14	66.31	32,347.00	24,775.81	76.59	7,571.19	
PURCHASED SERVICES	120,330.00	98,481.27	81.84	150,500.00	158,568.82	105.36	-8,068.82	
NON-CAPITAL OBJECTS	23,700.00	10,561.80	44.56	19,800.00	7,898.75	39.89	11,901.25	
CAPITAL OBJECTS	57,500.00	20,434.81	35.54	32,500.00	79,489.57	244.58	-46,989.57	
OTHER OBJECTS	10.00	10.00	100.00	0.00	0.00	0.00	0.00	
CENTRAL SERVICES	334,210.00	234,214.32	70.08	279,147.00	303,991.47	108.90	-24,844.47	
270000	INSURANCE							
INSURANCE & JUDGMENTS	119,137.00	114,049.29	95.73	125,988.00	104,617.62	83.04	21,370.38	
INSURANCE	119,137.00	114,049.29	95.73	125,988.00	104,617.62	83.04	21,370.38	

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
280000	DEBT SERVICE						
DEBT RETIREMENT	1,300.00	0.00	0.00	1,500.00	21,390.20	1,426.01	-19,890.20
DEBT SERVICE	1,300.00	0.00	0.00	1,500.00	21,390.20	1,426.01	-19,890.20
290000	OTHER SUPPORT SERVICES						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	180,000.00	4,701.79	2.61	224,500.00	160,036.11	71.29	64,463.89
PURCHASED SERVICES	2,250.00	2,196.00	97.60	2,196.00	1,976.40	90.00	219.60
OTHER SUPPORT SERVICES	182,250.00	6,897.79	3.78	226,696.00	162,012.51	71.47	64,683.49
SUPPORT SERVICES	4,016,110.00	3,321,143.45	82.70	3,977,469.00	3,377,185.21	84.91	600,283.79
400000	NON-PROGRAM TRANSACTIONS						
410000	INTERFUND OPERATING TRANSFERS						
OPERATING TRANSFERS-OUT	900,000.00	0.00	0.00	1,064,572.00	0.00	0.00	1,064,572.00
INTERFUND OPERATING TRANS	900,000.00	0.00	0.00	1,064,572.00	0.00	0.00	1,064,572.00
430000	GEN. TUITION PAYMENTS						
PURCHASED SERVICES	708,964.00	42,999.18	6.07	894,534.00	79,268.98	8.86	815,265.02
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	236.24	0.00	0.00	267.05	0.00	-267.05
GEN. TUITION PAYMENTS	708,964.00	43,235.42	6.10	894,534.00	79,536.03	8.89	814,997.97
490000	NON-PROGRAM TRANSACTIONS						
OTHER OBJECTS	0.00	0.00	0.00	0.00	3,499.36	0.00	-3,499.36
NON-PROGRAM TRANSACTIONS	0.00	0.00	0.00	0.00	3,499.36	0.00	-3,499.36
NON-PROGRAM TRANSACTIONS	1,608,964.00	43,235.42	2.69	1,959,106.00	83,035.39	4.24	1,876,070.61

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
Grand Expense Totals	10,194,138.00	6,994,956.14	68.62	10,599,607.00	6,977,808.04	65.83	3,621,798.96

Number of Accounts: 3121

\*\*\*\*\* End of report \*\*\*\*\*

**Summer School 2014**

<b>Teacher</b>	<b>1st Hour (8:30-9:30)</b>	<b>2nd Hour (9:45-10:45)</b>	<b>3rd Hour (11:00-12:00)</b>
<b>C. Olson</b>	Grades 1-3 (MS 119)	Grades 1-3 (MS 119)	Grades 1-3 (MS 119)
	Down on the Farm	Down on the Farm	Down on the Farm
<b>M. Stewart</b>	Grades 1-2 (MS 116)	Grades 1-2 (MS 116)	Grades 1-2 (MS 116)
	Walk in the Woods	Walk in the Woods	Walk in the Woods
<b>M. Guy</b>	Grades 4-8 (MS Gym)		
	Volleyball		
<b>M. Guy/V. Knautz</b>		Grades 1-8 (Elem Gym)	Grades 1-8 (Elem Gym)
		Bowling	Bowling
<b>M. Boor</b>	Grades 1-2 (101)	Grades 1-2 (101)	Grades 1-2 (101)
	Crafts for Kids	Brain Boosters	Crafts for Kids
<b>T. Horacek</b>	Grades 3-6 (117)	Grades 1-2 (117)	Grades 2-3 (117)
	Math Games	Story Hour	Math Mania
<b>J. Peterson</b>	Grades 1-2 (119)	Grades 1-2 (119)	Grades 1-8 (Elem Gym)
	Bean Sprouts	Bean Sprouts	Soccer
<b>T. Carl</b>	Grades 5-8 (MS 126)	Grades 5-8 (MS 126)	Grades 4-8 (MS Gym)
	Water Rockets	Water Rockets	Basketball
<b>W. Cihlar</b>	Grades 1-5 (MS 115)	Grades 1-5 (MS 115)	Grades 1-5 (MS 115)
	Interactive Learning	Candyland	Candyland
<b>L. Underwood</b>	Grades 3-4 (Elem Gym)	Grades 1-8 (MS Gym)	Grades 4-5 (HS Cafeteria)
	Floor Hockey 3-4	Soccer	Stunts/Tumbling
<b>J. Wolf</b>	Grades 3-8 (MS Com Lab)	Grades 3-8 (MS Com Lab)	Grades 1-8 (MS 109)
	Geocaching	Geocaching	Lawn Games
<b>K. Pankratz</b>	Grades 6-8 (HS Gym)		
	Summer Games 6-8		
<b>K. Pankratz/ J. Kleinschmidt</b>		Grades 3-5 (HS Gym)	Grades 3-5 (HS Gym)
		Summer Games 3-5	Flag Football
<b>J. Kleinschmidt</b>	Grades 2-8 (HS Art)		
	Creative Drawing		
<b>J. Rosemeyer/M. Tesmer</b>	Grades 2-8 (HS Pool)	Grades 2-8 (HS Pool)	Grades 2-8 (HS Pool)
	Super Swimmers	Super Swimmers	Super Swimmers



**Summer School 2014**

<b>A. Denzine</b>	Grades 3-8 (HS 501)	Grades 3-8 (HS 501)	Grades 3-8 (HS 501)
	Cooking for Kids	Cooking for Kids	Cooking for Kids
<b>J. Bach</b>	Grades 3-8 (120)	Grades 2-8 (120)	Grades 2-8 (120)
	Cool Creations	Chess	Chess
<b>T. Feiten</b>	Grades 2-4 (MS 127)	Grades 3-8 (MS 127)	Grades 3-8 (MS 127)
	Use Your Noodle	Sizzling Science	Sizzling Science
<b>C. Meyers/Y. Calzada</b>	Grades 1-8 (MS LMC)	Grades 1-8 (MS LMC)	Grades 1-8 (MS LMC)
	ELL	ELL	ELL
<b>B. Medenwaldt/M. Hagen</b>	Grades 3-4 (102)	Grades 3-4 (102)	Grades 3-4 (102)
	Math/Read Enrich	Math/Read Enrich	Math/Read Enrich
			Write Illustrate
<b>M. Wavrunek</b>		Grades 3-6 (MS Art)	Grades 3-8 (MS Art)
		Art, Craft, Beads	Gardening/Crafts
<b>J. Cardiff</b>	Grades 3-5 (MS Band)		
	Guitar		
<b>J. Sweda/T. McClellan</b>	Grades 5-7 (MS 110/113)	Grades 5-7 (MS 110/113)	Grades 5-7 (MS 110/113)
June and August	Math/Read Enrich	Math/Read Enrich	Math/Read Enrich
<b>S. Voss/L. Underwood/ V. Stewart</b>	Grade 1 (159/114/158)	Grade 1 (159/114/158)	Grade 1 (159/114/158)
	Funtastics	Funtastics	Funtastics
<b>K. Rannow</b>	Grades K-4 (150)	Grades K-4 (150)	Grades K-4 (150)
	Kids Book Cook	Kids Book Cook	Kids Book Cook
<b>L. Rittenberry/D. Seidel</b>	Age 4 (Little Stars)	Age 4 (Little Stars)	Age 4 (Little Stars)
	Preschool Fun	Preschool Fun	Preschool Fun
<b>K. Gustafson/J. Rucker</b>	Ages 4-5 (HS 502)	Ages 4-5 (HS 502)	Ages 4-5 (HS 502)
	Intro to PreSchool	Intro to PreSchool	Intro to PreSchool
<b>J. Schnabel/J. Kurz</b>	Gr Kind (109/105/106))	Gr Kind (109/105/106))	Gr Kind (109/105/106))
<b>B. Thums</b>	Intro Kindergarten	Intro Kindergarten	Intro Kindergarten
<b>L. Kirker</b>	8th grade rem ( MS 111)	8th grade rem ( MS 111)	8th grade rem ( MS 111)

**Summer School 2014**

<b>J. Spindler/K. Spindler</b>	Musical (MS Choir)		
<b>K. Spindler</b>	HS Show Choir Camp		
<b>M. Ploeckelman</b>	Tractor Safety		
June	Abbotsford		
<b>M. Ploeckelman</b>	FFA State Convention		
June			
<b>M. Ploeckelman</b>	FFA Leadership		
June			
<b>J. Rosemeyer/T. Carl</b>	Weight room		
June/July/August			
<b>M. Guy</b>	Lifeguarding (HS Pool)		
June			
<b>J. Krauss/K. Bay/V. Knautz</b>	Accuplacer		
June			
<b>T. Grinker/V. Knautz/</b>	HS Remedial Class		
<b>M. Sieracki/S. Henaman/</b>	Odyssey Ware		
<b>K. Bay</b>	Math		
June/July/August	Science		
	Social Studies		
	English		
Be offering at least 54 different class options			

# SCHOOL DISTRICT OF COLBY

## CHROMEBOOK TECHNOLOGY INTERGRATION

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To be sure that this technology would be used effectively throughout our district, it is required that an effective integration plan be developed and in place. The key elements of this process include a clearly defined agenda and resources for five key planning areas.

These areas include:

**Teachers** – assessment, training and support for teachers through meaningful training and modeling so they can learn best practices on Chromebook technology use for their grade level and subject. Enhance Staff Development Opportunities to Utilize Technology as a Tool for Learning.

**Students** – evaluate and equip students with the technology skills needed to be better students today and technologically savvy global citizens for tomorrow.

**Curriculum** – address classroom lesson plans and integrate relevant technology projects that also use the most current presentation tools and web 2.0 methods to improve classroom instruction.

**Infrastructure** – maintain our robust Infrastructure, both Wired and Wireless, to maximize the use of technology in the Learning environment. Moving our students from a simple computer lab environment, to an efficient one-to-one device environment for select grade levels, starting with the 7<sup>th</sup> Grade in the 2014-2015 school year and selected grade levels in subsequent years.

**Assessment and Project Management** – developing a plan which includes periodic assessment of goals and makes sure the entire project stays on task.

As a result of this process, Chromebooks should be researched based with proven positive impact on learning but should be related to our curricular instructional goals or course targets. Technology should be piloted and tested before being expanded to other subject areas and departments. Constant re-evaluation is necessary before expansion. Technology supports educational goals; it doesn't drive it.

In order for teachers to effectively use technology in the classroom they need to acquire the proper training. Professional development needs to be ongoing and is critical to the success of technology implementation.



**COLBY SCHOOL DISTRICT**

**CHROMEBOOK PROGRAM ADMINISTRATIVE PROCEDURE**

The mission of the Chromebook program in Colby School District is to create a collaborative learning environment for students. This environment will enable and support students and teachers to implement transformative uses of technology while enhancing students' engagement with content and promoting the development of self-directed and lifelong learners.

Colby School District endeavors to prepare students for an ever-changing world that sees technological advancements happening at a rapid rate and is committed to preparing students for whatever path they choose after high school.

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## **1. RECEIVING YOUR COMPUTER**

- Chromebooks will be distributed within the first two weeks of each school year. There will be a mandatory \$20 Technology fee per year for this device. An optional insurance option for students who wish to remove the Chromebook from school property is available for an additional \$20.
- With four years of paid technology fees, the Chromebook will become property of the Parent/Student at the end of the school year.
- Parents/Guardians and students MUST sign and return the Colby Chromebook agreement document before the Chromebook can be issued to their child. This Chromebook Administrative Policy Handbook outlines the procedures and policies for families to protect the Chromebook investment for the Colby School District.
- Chromebooks will be collected at the end of each school year and students will retain their original Chromebook each year while enrolled at Colby.

### **1A: PROBATIONARY STUDENT PRIVILEGES**

To protect the assets of the Colby School District, some students will be required to turn in their Chromebooks to the charging cart: location to be determined by the building principal at the end of each day for a period to be determined unless otherwise specified in the Acceptable Use Policy. The cart will secure the equipment during the evening and the student will be allowed to check it back out on a daily basis.

Students who will be included as probationary will be the following:

- Students who have violated the Acceptable Use Policy during the current or previous semester.

### **1B: STUDENT PURCHASED ELECTRONIC DEVICES**

- Students who choose to purchase their own device do not rescind the District's right to inspect the device at any time while on school district property.

## **2. RETURNING YOUR CHROMEBOOK**

All Chromebooks must be returned following the guidelines posted in respective buildings.

- Students leaving the District must return district owned Chromebooks to an ADULT at the MAIN OFFICE or the IT Staff.
- Any Chromebook not returned will be considered stolen property and law enforcement agencies may be notified.
- At the end of four years with this device, the Chromebook will become property of the Parent/Student.

### **3. TAKING CARE OF YOUR CHROMEBOOK**

Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken, or fail to work properly, must be taken to the IT Department as soon as possible so that they can be taken care of properly. Do not take Chromebooks to and outside computer service for any type of repairs or maintenance.

#### **3A: GENERAL PRECAUTIONS**

- No food or drink is allowed next to your Chromebook while it is in use.
- Cords, cables, and removable storage devices must be inserted carefully into the Chromebook.
- Never transport your Chromebook with the power cord plugged in. Never store your Chromebook in your carry case or backpack while plugged in.
- Students should never carry their Chromebooks while the screen is open.
- Chromebooks must remain free of any writing, drawing, or stickers UNLESS the Chromebook is protected with removable skin. An identification label with the student's name is acceptable on the Chromebooks.
- Vents CANNOT be covered.
- Chromebooks must have a Colby School District asset tag on them at all times and this tag must not be removed or altered in any way. If the tag is removed disciplinary actions may result.
- Chromebooks should never be left in a car or any unsupervised area.
- Students are responsible for bringing completely charged Chromebooks for use each school day.
- For screen adjustment do not grasp screen by wrapping hand around screen, your thumbs will likely shatter the screen.

#### **3B: CARRYING CHROMEBOOKS**

- Transport Chromebooks with care.
- Chromebook lids should always be closed and tightly secured when moving.
- Never move a Chromebook by lifting from the screen. Always support a Chromebook from its bottom with lid closed.
- The use of the provided case is strongly encouraged.
- Heavy objects should never be placed on top of Chromebooks.
- It is strongly advised that the Chromebook/case not be crammed into your backpack.

### **3C: SCREEN CARE**

- The Chromebook screens can be easily damaged! The screens are particularly sensitive to damage from excessive pressure on the screen.
- Do not lean or put pressure on the top of the Chromebook when it is closed.
- Do not store the Chromebook with the screen in the open position.
- Do not place anything near the Chromebook that could put pressure on the screen.
- Do not place anything in a carrying case or backpack that will press against the cover.
- Do not poke the screen with anything that will mark or scratch the screen surface.
- Do not place anything on the keyboard before closing the lid (e.g. pens, pencils, or disks).
- Clean the screen with a soft, dry microfiber cloth or anti-static cloth.
- Be cautious when using any cleaning solvents; some individuals may have allergic reactions to chemicals in cleaning solvents and some solvents can even damage the screen. Try to always use water dampened towel or a highly diluted solvent.

### **4. USING YOUR CHROMEBOOK AT SCHOOL**

- Chromebooks are intended for use at school each day.
- In addition to teacher expectations for Chromebook use, announcements, calendars and schedules may be accessed using the Chromebook.
- Students must be responsible to bring their Chromebook to all classes, unless specifically advised not to do so by their teacher.

#### **4A: CHROMEBOOKS LEFT AT HOME**

- If students leave their Chromebook at home, they will be allowed to phone their parent/guardian to bring it to school.
- If unable to contact parents, the student may have the opportunity to use a replacement Chromebook from the IT department if one is available.
- Repeat violations of this policy may result in disciplinary action.



#### **4B: CHROMEBOOKS UNDER REPAIR**

- Loaner Chromebooks *may* be issued to students when they leave their Chromebook for repair at the IT Department as available.
- Students using loaner Chromebooks will be responsible for any damages incurred while in possession of the student. Student will pay full replacement cost if it's lost or stolen. [Reference: 9B]

#### **4C: CHARGING YOUR CHROMEBOOK**

- Chromebooks must be brought to school each day fully charged.
- Students need to charge their Chromebooks each evening.
- Repeat violations of this policy may result in disciplinary action.
- Charging carts will be available in the LMC's with the ability to temporarily exchange your Chromebook for a charged Chromebook while yours charges.

#### **4D: BACKGROUNDS AND PASSWORD**

- Inappropriate media may not be used as a screensaver or background.
- Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.
- Take care to protect your password. Do not share your password.

#### **4E: ACCOUNT ACCESS**

- Students will only be able to login using their 1010\*\*\*\*@colby.k12.wi.us (*school email*) account.
- Students should always use the Chromebook with their own account.
- Make sure you are not in guest mode or you will not be able access your Chrome extensions.

## **5. MANAGING & SAVING YOUR DIGITAL WORK WITH A CHROMEBOOK**

- Google Docs is a suite of products (Docs, Presentations, Drawings, Spreadsheets, Forms) that lets you create different kinds of online documents, work on them in real time with other people, and store your documents and your other files -- all online.
- With a wireless Internet connection, you can access your documents and files from any Chromebook, anywhere in the world.
- All items will be stored online in Google Cloud environment.

## **6. OPERATING SYSTEM ON YOUR CHROMEBOOK**

### **6A: UPDATING YOUR CHROMEBOOK**

- When a Chromebook starts up, it updates itself automatically, so it has the latest and greatest version of the Chrome operating system without you having to think about it. No need for time-consuming installs, updates, or re-imaging.

### **6B: VIRUS PROTECTIONS & ADDITIONAL SOFTWARE**

- With defense-in-depth technology, the Chromebook is built with layers of protection against malware and security attacks.
- And since files are stored in the cloud, there's no need to worry about lost homework.

### **6C: PROCEDURES FOR RESTORING YOUR CHROMEBOOK**

- If your Chromebook needs technical support for the operating system, all support will be handled by the district IT Department.

### **6D: SOFTWARE INSTALLATION**

- Chromebooks can seamlessly access Google Apps for Education suite of productivity and collaboration tools, as well as apps available in the Chrome Web Store and content across the entire web.

## **7. ACCEPTABLE USE GUIDELINES**

### **7A: GENERAL GUIDELINES**

- Acceptable Use Policy Enforced; [http://www.colby.k12.wi.us/cms\\_files/resources/3631exhibit4.pdf](http://www.colby.k12.wi.us/cms_files/resources/3631exhibit4.pdf)
- Students will have access to all available forms of electronic media and communication which is in support of education and research and in support of the educational goals and objectives of the Colby School District.
- Students are responsible for their ethical and educational use of the technology resources of the Colby School District.
- Access to the Colby School District technology resources is a privilege and not a right. Each employee, student and/or parent will be required to follow the Acceptable Use Policy.
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to the following: confidential information, copyrighted material, threatening or obscene material, and viruses.
- Any attempt to alter data, the configuration of a Chromebook, or the files of another user, without the consent of the individual, building administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the student handbook and other applicable school policies.

### **7B: PRIVACY AND SAFETY**

- Do not go into chat rooms without permission. If applicable, teachers may create discussion groups for communication among students for educational purposes.
- Do not open, use, or change files that do not belong to you.
- Do not reveal your full name, phone number, home address, social security number, credit card numbers, password or passwords of other people.
- Remember that storage is not guaranteed to be private or confidential as all Chromebook equipment is the property of the Colby School District.
- If you inadvertently access a website that contains obscene, pornographic or otherwise offensive material, exit the site immediately.

### **7C: LEGAL PROPERTY**

- Comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, ask a teacher or parent.

- Plagiarism is a violation of the student policy. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
- Use or possession of hacking software is strictly prohibited and violators will be subject to discipline. Violation of applicable state or federal law, including the Wisconsin Penal Code, Computer Crimes, will result in criminal prosecution or disciplinary action by the District.

#### **7D: E-MAIL ELECTRONIC COMMUNICATION**

- Always use appropriate and proper language in your communication.
- Do not transmit language / material that may be considered profane, obscene, abusive, or offensive to others.
- Do not send mass e-mails, chain letters or spam.
- E-mail & communications sent / received should be related to educational needs.
- E-mail & communications are subject to inspection by the school at anytime.

#### **7E: CONSEQUENCES**

- The student in whose name, system account, and Chromebook hardware is issued will be responsible at all times for its appropriate use.
- Non-compliance with the policies of this document or the Responsible Use of the Internet/CSD AUP, will result in disciplinary action.
- Electronic mail, network usage, and all stored files shall not be considered confidential and may be monitored at any time by designated district staff to ensure appropriate use.
- The district cooperates fully with local, state or federal officials in any investigation concerning or relating to violations of computer crime laws.
- Contents of email and network communications are governed by the Wisconsin Open Records Act; proper authorities will be given access to their content.

#### **7F: AT HOME USE**

- The use of Chromebooks at home is encouraged, but not required.
- Chromebook care at home is as important as in school; please refer to the care section.

- Transport your Chromebook in a case or protected backpack.

## **8. PROTECTING & STORING YOUR CHROMEBOOK**

### **8A: CHROMEBOOK IDENTIFICATION**

- Student Chromebooks will be labeled in the manner specified by the school.
- Chromebooks can be identified in several ways:
- Record of district asset tag and serial number
- Individual user account name and password
- Chromebooks are the responsibility of the student. This device will be yours for the duration of your time at CSD. Take good care of it!

### **8B: ACCOUNT SECURITY**

- Students are required to use their colby.k12.wi.us domain user ID and password to protect their accounts and are required to keep that password confidential.

### **8C: STORING YOUR CHROMEBOOK**

- When students are not using their Chromebook, they should store them in their locked locker.
- Nothing should be placed on top of the Chromebook when stored in the locker.
- Students are encouraged to take their Chromebooks home everyday after school, regardless of whether or not they are needed.
- Chromebooks should not be stored in a student's vehicle at school or at home for security and temperature control measures.

### **8D: CHROMEBOOKS LEFT IN UNSUPERVISED AREAS**

- Under no circumstances should Chromebooks be left in an unsupervised area.
- Unsupervised areas include the school grounds and campus, the cafeteria, computer labs, locker rooms, LMC, unlocked classrooms, dressing rooms and hallways.
- Any Chromebook left in these areas is in danger of being stolen.
- If an unsupervised Chromebook is found, notify a staff member immediately.

- Unsupervised Chromebooks will be confiscated by staff. Disciplinary action may be taken for leaving your Chromebook in an unsupervised location.

## **9. REPAIRING/REPLACING YOUR CHROMEBOOK**

### **9A: VENDOR WARRANTY**

- The equipment vendor has a one year hardware warranty on the Chromebook.
- The vendor warrants the Chromebooks from defects in materials and workmanship.
- This limited warranty covers normal use, mechanical breakdown or faulty construction and will provide normal replacement parts necessary to repair the Chromebook or Chromebook replacement.
- The vendor warranty does not warrant against damage caused by misuse, abuse, accidents or Chromebook viruses.
- Please report all Chromebook problems to the Technology Help Desk.

### **9B: CHROMEBOOK INSURANCE**

- The Colby School District will provide insurance for student Chromebooks for \$20 in addition to the technology fee.
- There is a limit of 2 claims per year for Chromebooks for damages.
- Please contact IT staff for repairs or claims.
- Serial number on bottom of the unit must be intact in order to make claim.
- Insurance does **not** cover loss or theft.

## **10. CHROMEBOOK TECHNICAL SUPPORT**

ALL REPAIRS must be completed by the district IT STAFF

Services provided include the following:

- Hardware maintenance and repairs
- Password resets
- Coordination and completion of warranty repairs
- Distribution of loaner Chromebooks

**Student Pledge for Chromebook Use:**

I, \_\_\_\_\_, (print student’s name) agree to the following conditions:

- 1. I will follow all of the policies and regulations included in the Chromebook Policy, Procedure, and Information handbook while at school as well as outside of the school day.
- 2. I will file a police report in case of theft, vandalism, and other acts covered by insurance.
- 3. I agree to return the District Chromebook and power cord in good working condition.

**Parent Pledge**

I, \_\_\_\_\_, (parent’s name) recognize that it is my responsibility to restrict access to all controversial materials and I will not hold the school district or its employees or agents responsible for any materials acquired by my child. I will assume full responsibility for any harmful or illegal content on the Chromebooks. I also will take full responsibility for any damage that occurs to the

Chromebook while the device is in my child’s possession. I hereby give permission to allow my child to check out a Chromebook for the current school year.

**Agreement**

**I agree to the stipulations set forth in the above documents including the Chromebook Policy, Procedures, and Information; the Acceptable Use Policy; Chromebook Protection Plan, the Student Pledge for Chromebook use.**

Student Name (Please Print): \_\_\_\_\_

Student Signature: Date: \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: Date: \_\_\_\_\_

Individual school Chromebook computers and accessories must be returned to the Technology Department at the end of each school year.

Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment at CSD for any other reason must return their individual school Chromebook computer on the date of termination.



CDWG.com | 800.594.4239

OE400SPS

# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FGLC017	4128621	4/28/2014

**BILL TO:**  
 SCHOOL DISTRICT OF COLBY  
 PO BOX 139

**SHIP TO:**  
 SCHOOL DISTRICT OF COLBY  
 Attention To: JESSE MEDDAUGH  
 PO BOX 139

Accounts Payable  
 COLBY, WI 54421-0139

COLBY, WI 54421-0139  
 Contact: JESSE  
 MEDDAUGH 715.223.2338

Customer Phone #715.223.2301

Customer P.O. # FGLC017 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
MEGAN HOWES 866.523.5120	FEDEX Ground	NET 30 Days-Govt/Ed	GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
65	2856676	ACAD GOOGLE CHROMEOS MGT LIC+SUP 3Y Mfg#: CROS-SW-DN-EDU Contract: MARKET	30.00	1,950.00
65	3174961	Electronic distribution - NO MEDIA ACER C720-2844 CHROME 4GB 16GB SSD Mfg#: NX.SHEAA.004 Contract: MARKET	260.50	16,932.50
65	2972400	BELKIN MESSENGER BAG F/13IN LAPTOP Mfg#: B2B076-C00 Contract: MARKET	30.63	1,990.95
SUBTOTAL				20,873.45
FREIGHT				0.00
TAX				0.00

US Currency

**TOTAL** ↘ 20,873.45

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 312.752.3811

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515



# 2014-15 Staffing Plan

## Administrative Actions:

**Open Kindergarten position** – (expiration of a 1 year contract)

Posted internally, will most likely transfer a teacher at their request.

**Open 4K/EC position** – (retirement) Post and hire

Position Posted, will screen, interview and hire.

**Food Service** – NOT fill a current open position (Fund 50)

**HS Spanish** – not renew current 66.0301 with Thorp (low enrollment doesn't require this)

**HS Family And Consumer Sciences** – (resignation), review position and hire at a potentially reduced FTE

Since these are NOT filling or FTE reductions to open position (no individual in this positions), we will simply not hire or hire at an equal or reduced FTE.

**Title I / Rtl position** – determine plan for 2014-15 (will change with current staffing)

Maintain the Rtl integration through the 6/2015 as planned. Maintain the current individual in the Read 180 position through 6/2015. Effective 7/1/2015, the position ends and the individual returns to previous position (Read 180)

## Personnel Requiring Board Action:

**Elem. Lunch Room Supervision** – Reduce 1 of the 2 hour position (Fund 50)

**Little Stars Aide positions** – TWO 20 hour positions would be eliminated (both are shared with ICAA)

These positions HAVE individuals currently in them. The elimination of these positions; will require Board approval.

**Substitute Calling positions** – need to increase compensation

This requires additional compensation, thus will come to the Board.

**Little Stars Aide position** – ADD 1 28/hr week position (replaces the two 20 hour positions eliminated)

**SPED Aide** – add a part time aide position to reduce OT for current staff riding the bus with a student with health concerns. 3 hours per day (1.5 hours AM and 1.5 hours PM).

**Sustainability Coordinator** – Create an extra duty position for maintenance of our sustainability efforts.

**ELL Coordinator** – currently .5 FTE, Add. 5 FTE and return to a full time position. Plan to add .33 FTE for 2014-15 (add to the current .5 FTE ELL Coordinator), maintain the .27 FTE Read 180 position for a 1.0 FTE position. For 2015-16, add an additional .27 FTE ELL Coordinator as the individual filling the Rtl position will return to Read 180.

These would be new positions or increased FTE; since these are new or increased hours, these require Board approval.

Post, interview and hire for these.